



BOARD OF SUPERVISORS

ALPINE COUNTY
Board Chambers
County Administration Building
Markleeville, CA 96120
Telephone (530) 694-2281

MINUTES July 16, 2024

1. **CALL TO ORDER REGULAR MEETING**
2. **OPEN SESSION - PLEDGE OF ALLEGIANCE**
3. **ORAL COMMUNICATION - GENERAL PUBLIC COMMENT**

Alpine County Coordinator of Live Violence Free (LVF) Briana Vallejo announced that LVF would no longer have a physical location in the County as of August 1, 2024, but would still provide all services related to sexual violence, sexual assault and child abuse; additional services were available at the Carson Food Closet. Vallejo continued that LVF had entered into a partnership with Alpine Christian Church for easy access to pantry goods, and that Alpine County Social Services also had available food; contact 530-694-1853 or alpine@liveviolencefree.org.

Wildfire Restoration and Forest Resiliency Fellow for Alpine Watershed Group, Bella Kurtz announced that the Forest Health Community working group field trip, Prescribed Fires Collaborative Experiences, was on July 26, 2024 from 9AM-3PM. Kurtz gave a report on the July 11, 2024 invasive species removal event at Grover Hot Springs Park. Supervisor Griffith announced that Kurtz was staying with the Alpine Watershed Group for at least one more year.

CEO of Alpine Outdoor Recreation Association (AORA) Andy Lovell reported that AORA encompassed the Alpine Trails Association and Markleeville Disc Golf; gave an update on volunteer hours, accomplishments, and upcoming events. Regarding Markleeville Disc Golf, Lovell reported that a special-use permit was submitted to the U.S. Forest Service on May 3, 2024; no action had been taken by the Forest Service. Responding to County Counsel Charles McKee, Lovell noted that AlpineTrails.org was the best resource for AORA information.

4. **DEPARTMENT ANNOUNCEMENTS**

Director of Finance Klaus Leitenbauer introduced Chief Deputy Auditor/Controller Kelly McKay, Deputy Treasurer-Tax Collector Tiffany Maccagno, and Deputy Auditor Samantha Pomeroy. Leitenbauer reported on the June 25, 2024 Treasury Oversight Committee and July 1, 2024 Audit and Finance Committee meetings; that the Department targeted a September issuance for the June 30, 2023 audited financial statements; and that Leitenbauer was working with special districts regarding their accounting and financial needs.

Library/Museum/Archives Director Rita Lovell gave an update of upcoming activities and distributed flyers.

County Clerk Teola Tremayne announced the filing period for school district governing board members was July 15, 2024 through August 9, 2024. Tremayne explained there were two positions for Trustee Area A; one partial-term position for Area B; the notice to submit arguments for Measure G (TOT tax increase) had been posted; the Clerk would accept arguments for/against through August 9, 2024; rebuttals due August 19, 2024. Tremayne reported that guides were posted on the County website to assist in submitting these items.

CAO/Behavioral Health Director Nichole Williamson introduced Deputy BHS Director Kimball Pier.

Chief Paul Washam of Eastern Alpine Fire and Rescue (EAFR) reported on Death Ride incidents; EAFR was on-site and tended to three participants with minor injuries; the ride went smoothly until heavy rains and hail caused a mass exodus off the mountains. Chair Woodrow remarked that several people abandoned their bicycles mid-ride, opting to hitch a ride instead. Washam also informed the Board of a fire in Woodfords Canyon, anticipated to be extinguished by the afternoon.

5. ADMINISTRATIVE ANNOUNCEMENTS

CAO/Human Services Director Nichole Williamson introduced Administrative Assistant Jennifer Gaffney; announced the Employee Appreciation Lunch on Wednesday, July 17, 2024 at Turtle Rock Park; the Bear Valley Employee Appreciation Lunch at Lake Alpine was held on the preceding Friday.

5.1. ADDENDUM: Administrative Announcements - Update on Alpine County Museum

CAO/Human Services Director Nichole Williamson reported that the museum remained open to the public; that despite ongoing statements that the Historical Society (HS) did not have access to the museum, the HS entered the museum on July 8, 2024 for approximately 3 hours and covered some displays with sheets, and on July 15, 2024 posted signs on the exhibits instructing to keep the items covered until the County lifted the termination notice. Williamson reported that both visits resulted in County property and staff belongings being moved but that the County continued to keep the museum open per the 1990 agreement.

Williamson added that the County received a proposal from the HS before the last Board meeting, but County staff didn't receive it until 8:30AM and the HS included a same-day deadline, which was not achievable.

Williamson reported that the STPUD court date was rescheduled for June 2025; STPUD litigation was added to Washoe tribe's priority list.

6. BOARD MEMBER ANNOUNCEMENTS OR REPORTS

Supervisor District 1 Charles Dobson did not provide an update.

Supervisor District 2 Ron Hames gave an update regarding county business, meetings attended related to appointed commissions and committees and upcoming events.

Supervisor District 3 Irvin Jim was absent.

Supervisor District 4 Terry Woodrow gave an update regarding county business, meetings attended related to appointed commissions and committees and upcoming events. Chair Woodrow announced that the Bear Valley Music Festival would be July 19, 2024 through August 4, 2024.

Supervisor District 5 David Griffith gave an update regarding county business, meetings attended related to appointed commissions and committees and upcoming events; announced that real-time fire and smoke conditions were available at fire.ca.gov; mentioned there were 2 or 3 seats available for the Forest Health Community Working Group's field trip on July 26, 2024. Contact Supervisor Griffith or Wildfire Project Coordinator Clint Celio to reserve a spot.

7. CONSENT AGENDA

These matters are expected to be routine and non-controversial and are usually approved by a single majority vote without discussion. Items can be removed from the consent agenda to be discussed and considered separately.

Supervisor Griffith requested to pull Items 7.4, 7.7, and 7.11 for separate action.

MOTION David Griffith / SECOND Ron Hames approving the Consent Agenda as follows:
AYES: Charles Dobson, Ron Hames, Terry Woodrow, David Griffith;
ABSENT: Irvin Jim;
MOTION PASSED.

- 7.1. Regular meeting minutes of 7/2/2024. - County Clerk
- 7.2. County Claims. - Director of Finance
- 7.3. Amended Alpine County Salary Schedule as required by California Code of Regulations (CCR) section 570.5. - Asst. CAO to Personnel and Risk
- 7.4. This item was pulled for separate consideration.
- 7.5. **Resolution No. R2024-45** finding the estimate of probable cost to be reasonable, and **Contract No. CC2024-31** to Pavement Coatings Company in the amount of \$203,113.81 for the Markleeville and Mesa Vista Street Treatments Project (requires 4/5 vote) - Community Development Deputy Director
- 7.6. Addendum to the Alpine County Wildfire Risk Mitigation Plan Final Initial Study/Mitigated Negative Declaration (IS/MND) to allow the addition of 100.9 acres of land adjacent to projects within the IS/MND. - Community Development Director
- 7.7. This item was pulled for separate consideration.
- 7.8. Lease and license **Contract No. CC2024-29** with Clint Celio at a site located at 290 Old Pony Express Way, Markleeville, CA 96120, for the term of 10 years with automatic renewal for successive 5-year terms thereafter for the purpose of installing and maintaining a Visitor Information Kiosk. The specific leased and licensed location on the Premises is a 10 square foot area, 23 ft from the centerline of Old Pony Express Way and 65 ft west of Woodfords Station's west entrance. - Economic Development Director

- 7.9. Letter of opposition to AB 2239 to create liability for high-speed broadband providers by making them potentially liable for unintentional “digital discrimination of access” if passed in its current form. - Supervisor District
- 7.10. Increase in appropriations by \$184,000 from fund balance to budget 384-384 Eastern Alpine Fire Department - Mutual Aid/ Fire Impact for purchase of Squad Truck. - Requires 4/5th vote. - Sheriff/Coroner
- 7.11. This item was pulled for separate consideration.

ITEMS PULLED FOR SEPARATE ACTION:

7.4 Approve Personnel Policy PP2024-02 Alpine County Remote Work Policy. - Assistant CAO to Personnel and Risk

In response to Supervisor Griffith’s question regarding managing productivity, Assistant CAO to HR and Risk Management Sarah Simis reported that productivity was managed by department heads; CAO had final say. CAO/Human Services Director Nichole Williamson added that this policy came at the request of the work force; that, for a period of time, some applicants denied offers of employment because there was no remote-work policy; that some positions were more suited to remote work; and that the CAO had the ability to revoke the remote policy if needed. In response to Supervisor Griffith’s question about whether the Board could pass this policy on the premise that it would receive a one-year update on the policy’s effectiveness, Williamson stated that immediate problems would be addressed right away.

Supervisor Dobson said a remote-work policy was needed while acknowledging that it would help some workers but also would be a tool of division; working in the office was more beneficial as public servants.

Supervisor Hames stated that many organizations utilized remote work quite well; that such a policy would help to retain better workers. Supervisor Dobson said remote work should be the exception rather than the rule. Williamson responded that employees could not work from home more than twice per week, essentially creating a hybrid schedule.

County Counsel Charles McKee remarked that hybrid schedules offered employees greater flexibility, and that the good employees would be good, and the bad would be bad working remotely or in the office. Williamson added that probationary employees and those not in good standing are ineligible according to the policy.

In response to Supervisor Dobson's question about added costs, Williamson responded that no additional costs would be provided for remote employees. Finance Director Klaus Leitenbauer responded that additional costs would be minimal, if any.

Williamson added that the remote-work policy was a privilege, not an entitlement.

MOTION David Griffith / SECOND Ron Hames approving Contract No. CC2024-27 Personnel Policy 2024-02 Alpine County Remote Work Policy.

AYES: Charles Dobson, Ron Hames, Terry Woodrow, David Griffith;
ABSENT: Irvin Jim;
MOTION PASSED.

7.7 Approve contract with Social Entrepreneurs Inc. for the provision of program evaluation and system improvement plan implementation services for the term 07/01/2024-06/30/2025, in the amount of \$99,359, with four subsequent extensions through 06/30/2029 of \$100,000 annually for a total of \$499,359 - HHS Deputy Director-Social Services

Supervisor Griffith remarked that the County should give all organizations an opportunity to contract with the County.

CAO/Human Services Director Nichole Williamson responded that after the last Request for Proposal for this type of work, the County hired Social Entrepreneurs Inc (SEI) to fix the plan and report that the other organization drafted; SEI knew Alpine County and they produced a good work product.

MOTION David Griffith / SECOND Ron Hames approving Contract No. CC2024-28 with Social Entrepreneurs Inc. for the provision of program evaluation and system improvement plan implementation services for the term 07/01/2024-06/30/2025, in the amount of \$99,359, with four subsequent extensions through 06/30/2029 of \$100,000 annually for a total of \$499,359.

AYES: Charles Dobson, Ron Hames, Terry Woodrow, David Griffith;
ABSENT: Irvin Jim;
MOTION PASSED.

7.11 Request budget adjustments for the preliminary Fiscal Year 2024-2025: Fund 191 Superintendent of Schools General Ledger Code 100-191-528760 from \$119,685 to \$61,664; Fund 330 Fish & Game Commission 330-330-522450 from \$91,822 to \$32,768.23

CAO/Human Services Director Nichole Williamson explained that the rolled-over budget failed to adjust the Superintendent of School's budget accordingly. Finance Director Klaus Leitenbauer explained that the County had an agreement with the schools to pay for the County Office of Education, which increased by 2% each year, and that there was a year when they did not appropriate that amount which was due. Leitenbauer said it was not budgeted but a budget adjustment was made that essentially doubled-up that amount for preliminary FY24/25 budget and did not need to be rolled over into the budget going forward.

Regarding the Fish and Game Commission, Williamson explained that the Commission had \$40,000 of rollover funds from last fiscal year and that approving this item would provide an advancement of \$10,000 for sufficient funds to plant fish between now and September when budget would be approved; the Commission understood that the \$10,000 appropriation was not a bonus but an advance of the FY24/25 budget allocation.

MOTION David Griffith / SECOND Charles Dobson approving budget adjustments for the preliminary Fiscal Year 2024-2025: Fund 191 Superintendent of Schools General Ledger Code 100-191-528760 from \$119,685

to \$61,664; Fund 330 Fish & Game Commission 330-330-522450 from \$91,822 to \$32,768.23.

AYES: Charles Dobson, Ron Hames, Terry Woodrow, David Griffith;

ABSENT: Irvin Jim;

MOTION PASSED.

8. PUBLIC HEARINGS

- 8.1 (10:00 AM) Public Hearing - Consider granting or denying an appeal of the Planning Commission decision to deny a conditional use permit for an Expanded Home Occupation (18.70.120) to operate an outdoor/indoor event venue from the home located at 155 Blue Camas Road, including the finding that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15304 (e), Minor Alterations to Land, Temporary use of land having negligible or no permanent effects on the environment.(Applicant: David and Jean Vandenberg - Owner, Aspen Creek Lodge; Planning Case File #2024-022).**

Applicants David and Jean Vandenberg's counsel, Tim Pemberton, reported that the Vandenberg's reached an agreement with their neighbors and requested to withdraw the appeal. County Counsel Charles McKee noted that, as a condition of the agreement, the opposing neighbors agreed not to oppose special-event permits for five planned events at the property, irrespective of the number of attendees.

- 8.2 (10:30 AM) Public Hearing - Request adoption of a resolution to increase residential and commercial solid waste disposal rates for solid waste collection services in Alpine County provided by Douglas Disposal, Inc ranging from a 3.12% to a 3.30% increase, which would be effective August 1, 2024. - Community Development Director**

Community Development Director Sam Booth said the rate increase for both residential and commercial services had been requested by Douglas Disposal Inc.; that such services were governed by a franchise agreement with Douglas Disposal which allowed for rate increases. Booth noted that the County increased rates last year, which became effective May 1, 2024 but that Douglas Disposal recently got notice from Waste Management of a 7.28% rate hike for landfill use.

Chair Woodrow opened the public hearing at 10:34am; and after hearing no public comment, closed the public hearing at 10:35am.

Responding to Supervisor Griffith, Booth confirmed that the Community Development Department had checked the calculations.

MOTION David Griffith / SECOND Ron Hames adopting Resolution No. R2024-46 to increase residential and commercial solid waste disposal rates for solid waste collection services in Alpine County provided by Douglas Disposal, Inc ranging from a 3.12% to a 3.30% increase, which would be effective August 1, 2024.

AYES: Charles Dobson, Ron Hames, Terry Woodrow, David Griffith;

ABSENT: Irvin Jim;

MOTION PASSED.

9. REGULAR AGENDA - UNFINISHED BUSINESS

None

10. REGULAR AGENDA - NEW BUSINESS

10.1 (9:45 AM) Continued update and presentation by USDA Forest Service regarding issues affecting Alpine County. (Ref. 04/18/2023 and continuing the second meeting of each month).

U.S. Forest Service District Ranger Matt Zumstein reported via Zoom that recreation operations were normal; campgrounds open; enforcing Stage One fire restrictions; roadwork continued in Thornburg Canyon and logs/other biomass would shortly be removed; work repairing infiltration continued at Zaca Mine. Zumstein reported some temporary vacancies, including a special-uses position which was difficult to fill. Zoom connected for Zumstein ended.

CEO of Alpine Outdoor Recreation Association Andy Lovell commented on the difficulty of finding a special permit-use writer regarding the proposed disc golf course, noting that none had been available for about two years and that caused a delay. Lovell expressed concern that the permit request would be ignored, even though AORA had volunteers and financial donors ready. Lovell requested that the Board emphasize to Matt Zumstein how important economic development was to Alpine County, especially post-Tamarack Fire.

Supervisor Griffith remarked that the County should elevate this beyond the Carson Ranger District, suggesting a letter from the County to the newly-hired forest supervisor. CAO/Human Services Director Nichole Williamson reported having had reached out to Zumstein several times to little effect, and that a County letter was now appropriate which copied the Board, Zumstein, and other relevant parties.

10.2 Discussion and possible direction regarding the termination of the Economic Development Advisory Committee - Economic Development Director

Economic Development Director JT Chevallier reported that this item was a continuation of previous discussions about the current status of the Economic Development Advisory Committee (EDAC). Chevallier remarked that it was difficult to find people to serve and that there had been decreasing engagement of existing members.

Chair Woodrow added that since the County hired Chevallier, the Board had been provided regular reports. Chevallier emphasized that termination of EDAC would not mean there would be a vacuum of information in Alpine County regarding economic development; that information would continue to be provided to the public and the Board.

Supervisor Hames remarked that the whole Board should participate in economic matters, and the termination of EDAC would allow for that.

MOTION Ron Hames / SECOND David Griffith approving the termination of the Economic Development Advisory Committee.

AYES: Charles Dobson, Ron Hames, Terry Woodrow, David Griffith;

ABSENT: Irvin Jim;
MOTION PASSED.

10.3 ADDENDUM: Request ratification of agreement between CostQuest Associates LLC, an Ohio corporation, and Alpine County, to establish a primary administrator account under David Griffith, District 5 Supervisor.

Supervisor Griffith explained that prior Board approval of BEAD representation allowed signing a contract; County Counsel Charles McKee clarified the action was not included in the agenda item. Supervisor Griffith reported that CostQuest provided the data sought and that this item would ratify the contract. Griffith noted that this contract imposed no responsibilities or costs onto the County.

MOTION Ron Hames / SECOND Charles Dobson approving ratification of Contract No. CC2024-30 between CostQuest Associates LLC, an Ohio corporation, and Alpine County, to establish a primary administrator account under David Griffith, District 5 Supervisor.

AYES: Charles Dobson, Ron Hames, Terry Woodrow, David Griffith;
ABSENT: Irvin Jim;
MOTION PASSED.

11. ADJOURN TO ANY OF THE FOLLOWING AGENCIES FOR WHICH THE BOARD OF SUPERVISORS SITS AS OFFICERS: BOARD OF EQUALIZATION, LOCAL TRANSPORTATION COMMISSION, WATER AGENCY

None

12. CLOSED SESSION

- 12.1 Closed Session: CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: Alpine County Superior Court Case No. C-24-0589 The Historical Society of Alpine County v Alpine County

No reportable action was taken.

13. ADJOURNMENT

The Board will adjourn to the next regular meeting of August 6, 2024 at 9:00 AM at Alpine County Government Center, 99 Water Street, Markleeville, California.

ATTEST:



Teola L. Tremayne, County Clerk & ex officio Clerk of
the Board of Supervisors
By: Daniel Honchariw, Deputy County Clerk



Terry Woodrow, Chair, Board of Supervisors
County of Alpine, State of California

A complete audio/video recording of this meeting is available on the County website
www.alpinecountyca.gov

Item 7.1 Approved Minutes of 7/16/2024

Final Audit Report

2024-08-06

Created:	2024-08-06
By:	Daniel Honchariw (dhonchariw@alpinecountyca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIm5etnJ5K8m4sXF7zOqBWES0kDPbilis

"Item 7.1 Approved Minutes of 7/16/2024" History

-  Document created by Daniel Honchariw (dhonchariw@alpinecountyca.gov)
2024-08-06 - 8:48:18 PM GMT
-  Document emailed to TEOLA TREMAYNE. (ttremayne@alpinecountyca.gov) for signature
2024-08-06 - 8:48:23 PM GMT
-  Document emailed to twoodrow@alpinecountyca.gov for signature
2024-08-06 - 8:48:23 PM GMT
-  Email viewed by TEOLA TREMAYNE. (ttremayne@alpinecountyca.gov)
2024-08-06 - 9:08:57 PM GMT
-  Document e-signed by TEOLA TREMAYNE. (ttremayne@alpinecountyca.gov)
Signature Date: 2024-08-06 - 9:09:33 PM GMT - Time Source: server
-  Email viewed by twoodrow@alpinecountyca.gov
2024-08-06 - 11:41:41 PM GMT
-  Signer twoodrow@alpinecountyca.gov entered name at signing as Terry Woodrow
2024-08-06 - 11:42:09 PM GMT
-  Document e-signed by Terry Woodrow (twoodrow@alpinecountyca.gov)
Signature Date: 2024-08-06 - 11:42:11 PM GMT - Time Source: server
-  Agreement completed.
2024-08-06 - 11:42:11 PM GMT