BOARD OF SUPERVISORS

ALPINE COUNTY
Board Chambers
County Administration Building
Markleeville, CA 96120
Telephone (530) 694-2281

MINUTES
April 1, 2025

1. CALL TO ORDER REGULAR MEETING

Supervisor Dobson called the Regular Meeting to order at 9:00 am with Supervisors Mecak, Griffith, Dobson, and Woodrow present. Supervisor Jim was absent.

2. OPEN SESSION - PLEDGE OF ALLEGIANCE

3. ORAL COMMUNICATION - GENERAL PUBLIC COMMENT

This portion of the meeting is an opportunity for members of the public to address the Board of Supervisors on subjects relating to county business not listed on the agenda. Although no action can be taken on matters not listed on the agenda, and may not engage in general discussion, the Board may ask clarifying questions. Comment time per speaker is generally limited to 3 minutes. However, the Board or Board Chair may extend or limit the number of speakers, the time allowed per speaker, and/or the total time allotted on a subject. Persons may not cede time to another person. Persons with disabilities impacting speaking and non-English speakers will be provided extra-time.

Chamber of Commerce Executive Director Megan Wolff reported on repairs at the Chamber of Commerce building, reported on increased Death Ride registrations, announced the Chamber of Commerce would open in May 2025, and gave a report on upcoming local events.

Supervisor Dobson announced a newsletter had been received from the Alpine Arts and Culture Commission.

3.1. Public Comment submitted prior to the Board of Supervisors meeting.

4. DEPARTMENT ANNOUNCEMENTS

Public Information Officer and Economic Development Director JT Chevallier announced the live online survey of Turtle Rock Park Master Plan, a community meeting was conducted to discuss amenities and proposals. Chevallier announced the 3rd Annual Arbor Day Tree Planting hosted by the Forest Health Community Working Group in partnership with Liberty Utilities on April 25, 2025 beginning at 10:00 am, distributed fliers; rsvp to alpinewatershed@gmail.com.

County Clerk Teola Tremayne introduced the new Deputy County Clerk Michelle Minder.

Director of Finance Klaus Leitenbauer reported that the external auditors completed the June 30, 2024 Alpine County Financial Statements and thanked Economic Development Director JT Chevallier and Assistant Auditor Controller for the updated coverage; the Single Audit was submitted on March 28, and accepted by the Federal Audit Clearinghouse and the State Controller's Office, bringing the county audits up to date.

Library/Museum/Archives Director Rita Lovell announced that the April Library Newsletter was available, next week Alpine County cookbooks would be distributed in honor of National Library week, compliments of Friends of the Library, and upcoming library events.

4.1. Continued update and presentation on Eastern Alpine Fire and Rescue activities. - (Ref. 12/03/2024 and continuing quarterly the second meeting of month). - EMS/Fire Chief

Eastern Alpine Fire/EMS Chief Paul Washam gave a quarterly report on incidents, inspections, training, and activities related to the fire department. Chief Washam announced member James Lamb's acceptance of a new position with REMSA. In response to Supervisor Griffith's questions related to local responders and workers' comp, Chief Washam reported eight EMTs, all were registered in California, and most of the responders live in California; there were 30 active volunteers covered by workers' comp. Washam announced an upcoming open house to recruit volunteers.

4.2. Continued update and presentation by Human Services regarding fentanyl issues affecting Alpine County. (Ref. 10/15/2024 and continuing the first meeting of each month). - Human Services

CAO/ Human Services Director Nichole Williamson announced a partnership with Washoe Tribe and Crossroads Recovery to discuss sober living facilities. In response to Supervisor Griffith's question related to returning to the community post treatment, Deputy Director of Behavioral Health Kimball Pier reported that recovering addicts need community support to be successful. Williamson would meet with the partnerships and report the plan to the Board.
In response to Chair Dobson's concern regarding traces of Fentanyl found in vape pens at the Douglas High School, Sheriff Tom Minder announced that there were no overdoses but that some kids were sick; it was still unknown if dealers intentionally added Fentanyl or if the kids were buying Fentanyl.
Williamson announced that monthly updates were not needed and requested to remove the reoccurring agenda item; the Board agreed by consensus.

4.3. Termination of Swim Pass Program for Seniors at Carson Valley Swim Center and Grover Hot Spings - Kimball C. Pier, Deputy Director

Deputy Director of Behavioral Health Services Kimball Pier announced the termination of swim pass program, citing programs did not meet Mental Health Services Act regulations. In response to Supervisor Mecak's question regarding timing, Pier reported that no new passes would be issued or renewed but that individuals could continue using passes until they expired. Supervisor Mecak reported that legislators were still writing Prop 1, documentation would be available in May; and that enforcement would be July 1, 2026. CAO/Human Services Director Nichole williamson stated that the current program was not in compliance with the data collected for the grant. In response to Supervisor Griffith's question related to Tobacco Funds sponsoring mental health programs, CAO explained the funding process would be looked into.
In response to Supervisor Dobson question related to the number of individuals using swim passes, Pier reported 65 people were issued but that the data was not tracked; options would be reviewed for using other funding to provide increasing social connection such as yoga program services.

5. ADMINISTRATIVE ANNOUNCEMENTS

There were no administrative updates.

6. BOARD MEMBER ANNOUNCEMENTS OR REPORTS

Supervisor District 1 Charles Dobson gave an update regarding county business, meetings attended related to appointed commissions and committees and upcoming events.
Supervisor District 2 Evan Mecak gave an update regarding county business, meetings attended related to appointed commissions and committees and upcoming events.
Supervisor District 3 Irvin Jim was absent.
Supervisor District 4 Terry Woodrow gave an update regarding county business, meetings attended related to appointed commissions and committees and upcoming events; announced that CalTrans planned to begin plowing Highway 4 in April.
Supervisor District 5 David Griffith gave an update regarding county business, meetings attended related to appointed commissions and committees and upcoming events.

7. CONSENT AGENDA

These matters are expected to be routine and non-controversial and are usually approved by a single majority vote without discussion. Items can be removed from the consent agenda to be discussed and considered separately. Prior to approval of the consent agenda the chair will announce that comments or questions will be taken from members of the public, staff or the Board on consent agenda items when the comment does not necessitate the item being removed for separate action.

Supervisor Mecak pulled Item 7.8 for separate action.

County Clerk Teola Tremayne announced a correction to the minutes that was distributed to the Board prior to the meeting.

MOTION Terry Woodrow / SECOND David Griffith approving the Consent Agenda as follows:
AYES: Charles Dobson, Terry Woodrow, David Griffith, Evan Mecak;
ABSENT: Irvin Jim;
MOTION PASSED.

7.1. Approve special meeting minutes of 03/14/2025. - County Clerk

7.2. Approve regular meeting minutes of 03/18/2025. - County Clerk

7.3. Approve County Claims. - Director of Finance

7.4. Approve amended Alpine County Salary Schedule as required by California Code of Regulations (CCR) section 570.5. - Asst. CAO to Personnel and Risk

7.5. Approve Amendment No. 2 to contract CC2021-27 with the California Department of Health Care Services (CA DHCS) for Specialty Mental Health and Substance Use Disorders Services (MHP) for Medi-Cal beneficiaries extending the term 12 months to 06/30/2026 and updating Program Specifications- Exhibit A- Deputy Director of Behavioral Health Services.

7.6. Adopt a resolution correcting the fiscal year ended June 30, 2024 GANN Appropriation Limit for Alpine County operating funds from $8,506,425 to $8,590,729. The County's corrected amount below the fiscal year ended June 30, 2024 GANN Appropriation Limit is $2,384,607, an increase of $84,304 from $2,300,303. - Director of Finance

7.7. Adopt a resolution correcting the fiscal year ended June 30, 2024 GANN Appropriation Limit for County Service Area #1 operating funds from $685,709 to $699,069. The County's corrected amount below the fiscal year ended June 30, 2024 GANN Appropriation Limit is $405,390, an increase of $13,360 from $392,030. - Director of Finance

7.8. Approve Fiscal Year 2025/2026 calendar for budget adoption and schedule a public hearing for September 2-3, 2025 at 11:00AM or thereafter on September 2nd, and continuing if needed at 9:00AM September 3rd for the public to address comments to the Board of Supervisors concerning the County's Budget. - Director of Budget and Procurement

Supervisor Mecak suggested that the budget hearing schedule be moved earlier, to prevent budget cuts.
CAO/Human Services Director Nichole Williamson stated budget meetings would occur in June with goals of limited revisions between June to September. Director of Budget and Procurement Matt McSorely commented that budget workshops helped with preliminary budgets. Williamson reported that department presentations should be a review of previous activities and planned activities, not line by line. Director of Finance Klaus Leitenbauer commented that the Audit and Finance Committee discussed moving the budget hearing to an earlier date and stated the value of preserving staff positions. After much discussion on possible workshops, hearings and adoption of the budget, this item was continued to the next Board meeting to develop an achievable timeline for a more accurate preliminary budget with minimal changes for the final.

7.9. ADDENDUM: Approve Renewal and Amendment No. 2 to Contract No. BHS 2022-05 with GARY ERNST for the term July 1, 2023 - June 30, 2026 in the amount of $100,000. - Deputy Director BHS

8. PUBLIC HEARINGS

None

There were no public hearings.

9. REGULAR AGENDA - UNFINISHED BUSINESS

None

There was no unfinished business.

10. REGULAR AGENDA - NEW BUSINESS

10.1. **(9:30 AM)** Presentation by Washoe Tribe Emergency Preparedness Manager/Director Washoe Preparedness Resource Department Ken Quiner on the Huŋálelti t'ába káŋa "Grizzly Cave" Resiliency Operations Center Project. Community. Approve a Memorandum of Understanding (MOU) with Alpine County and the Washoe Tribe for this project and direct all staff and Board of Supervisor included in the MOU to sign. - CAO/Human Services Director

Washoe Tribe Emergency Preparedness Manager/Director Washoe Preparedness Resource Department Ken Quiner, introduced Wildland Fire Battalion Chief George Abbott, and Office Manager Max Reddick. Quiner sought endorsement of key Alpine County staff and leaders for the Huŋálelti t'ába káŋa "Grizzly Cave" Resiliency Operations Center Project. Quiner reported that the Washoe Tribe received a $10 million grant from Strategic Growth Council of California to establish a full-time emergency response including renovations of the Community Wellness Center, gym (evacuation shelter), Hung a ell ti Fire Station, Woodfords Indian Education Center (resiliency component), renewable energy projects, food resiliency, year-round emergency and medical transportation for community members, staging emergency supplies, and workforce development education for community members.
In response to Supervisor Griffith's question related to grant recipient, Quiner clarified Hung a lel ti Community was sole recipient. In response to Supervisor Griffith's question related to obligations from the County, Quiner stated that time and resources were needed and not funding.
Discussion was held regarding signatory requirements and county representatives' committment.
Eastern Alpine Chief Paul Washam confirmed that Eastern Alpine Fire would provide services for wildland fire would not burden the responsibilities of Eastern Alpine Fire, trade off would be mutual aid. Sheriff Tom Minder reported that the agreement would not affect the Sheriff's Office committments. Quiner reported that the term of the grant was five years - four year development with the fifth year evaluation; and sustaining 15+ years, possibly indefinitely, sustainability was the priority.
MOTION David Griffith / SECOND Terry Woodrow approving Contract No. CC2025-___ Memorandum of Understanding (MOU) with Alpine County and the Washoe Tribe for Huŋálelti t'ába káŋa "Grizzly Cave" Resiliency Operations Center Project and direct all staff and Board of Supervisor included in the MOU to sign. - CAO/Human Services Director.
AYES: Charles Dobson, Terry Woodrow, David Griffith, Evan Mecak;
ABSENT: Irvin Jim;
MOTION PASSED.

10.2. Discussion and possible action regarding recommended amendments to the Fish & Game Commission bylaws. - Economic Development Director

Economic Development Director JT Chevallier gave a brief history of the timeline and activities taken that brought this item to the Board. Chevallier reported that County Counsel provided recommended amendments to the bylaws and that the Fish and Game Commission approved Chapter 6: Secretary, which was subsequently adopted by the Board of Supervisors. Chevallier reported that a substantial change was recommended by the former Chair and Vice-Chair of the Fish and Game Commission to require members to be Alpine County residents, business owners, or employees.
CAO/ Human Services Director Nichole Williamson stated that Chevallier was given direction to put this item on the agenda because of the pubically announced Fish and Game Commission Chair and Vice Chair resignations at the last Board meeting. Williamson voiced concerns related to commissions not adopting County Counsel recommendations; because Counsel advises in the best interest of the county. Williamson reported that this commission had received the most high-level resources than all commissions combined through investment in Counsel, CAO, Director of Finance, Director of Economic Development, and County Clerk time and attention; the agenda item was an attempt to manage the situation; and if the conflict continued, a recommendation to have the Economic Development Director have the signing authority to purchase fish rather than the commission.
County Clerk Teola Tremayne announced that after the resignations, a Notice of Vacancy was posted for two positions on the Fish and Game Commission.
Fish and Game Commission member Donald O'Connor reported that since the resignations, the conflict had been resolved. O'Connor objected to Section 3 - Eligibility, which was inappropriate because no other commission had this requirement. O'Connor reported that the person targeted had made positive changes to the fish planting process and established better relationships with vendors.
CAO/Human Services Director Nichole Williamson clarified that all the commissions and committees required an Alpine County tie - residential, business or employment.
County Counsel Charles McKee clarified that the recommended changes to by-laws related to the operation, and reported that state laws may require residency, business or employment apply to commissions.
Supervisor Griffith recommended seven commissioners, with five of those members being Alpine County residents.
Supervisor Mecak stated that the Board has discretion to remove and add members.
Supervisor Griffith recommended revisions to the Bylaws to include 5 out of 7 members residing in Alpine County.
Supervisor Mecak stated Fish and Game Commission should work together to implement revisions; recommended commission approval before adoption by the Board of Supervisors.
McKee stated the terms would be revised for clarification.
Fish and Game Commission member John Smith reported volunteering to Alpine County for the past 15 years; reported on the positive feedback from fishermen and at least one business, and the positive relationship with hatchery.
Chevallier reported that historically, the chair of the commission scheduled fish planting with the hatchery; requested that Smith secure and schedule the plant approved at the last Commission meeting.
Supervisor Woodrow stated concerns related to Kid's Fishing Day at Lake Alpine in July, Tremayne reported that the item was on the April 9, 2025 for approval. McKee

stated that appointment of chair and vice chair would be on the agenda as well.
Public Health Director Nichole Williamson reported that Tobacco Free funding was committed to a fish plant in Bear Valley and one fish plant on the east side each fiscal year.
The Board directed that the bylaws be approved by the commission before approval by the Board at the next meeting.

10.3. Discussion and possible direction to the County Administrative Officer to rescind Resolution R2025-06 which directed staff to implement a hiring freeze. - CAO/Human Services Director

CAO/Human Services Director Nichole Williamson requested to continue this item to a meeting with the full attendance of the Board members.

10.4. ADDENDUM: Request direction, as a member of MWC consumer, to submit a yes or no vote to the Markleeville Water Company to obtain a bridge loan for the Water System Improvements Project. - Director of Finance

Director of Finance Klaus Leitenbauer reported that the County was a member of Markleeville Water Company (MWC) who was seeking a bridge loan from Rural Community Assistance Corporation not to exceed $1.3 million for a grant-funded Water System Improvement Project with fees and interest for the bridge loan paid by the grant and not from MWC general fund; the loan required a vote of the MWC membership.
In response to Supervisor Griffith question related to voting system, MWC Board of Directors President Mary Young reported that every parcel was a vote and that the county potentially had five votes. Community Development Deputy Director Ethan Gray explained that the MWC funding for the project impacted/supported the county project for reconstruction of the Hot Springs Road because of the location.
MOTION David Griffith / SECOND Evan Mecak approving submittal of a "yes" vote, as a member of MWC consumer, to the Markleeville Water Company to obtain a bridge loan for the Water System Improvements Project. - Director of Finance.
AYES: Charles Dobson, Terry Woodrow, David Griffith, Evan Mecak;
ABSENT: Irvin Jim;
MOTION PASSED.

11. ADJOURN TO ANY OF THE FOLLOWING AGENCIES FOR WHICH THE BOARD OF SUPERVISORS SITS AS OFFICERS: BOARD OF EQUALIZATION, LOCAL TRANSPORTATION COMMISSION, WATER AGENCY

None

None

12. CLOSED SESSION

12.1. CONFERENCE WITH LEGAL COUNSEL-Initiation of litigation pursuant to Section 54956.9 (d) (4) - (1) one case.- Assistant CAO to Personnel and Risk

There was no reportable action.

13. ADJOURNMENT

The Board will adjourn to the next regular meeting of April 15, 2025 at 9:00 AM at Alpine County Government Center, 99 Water Street, Markleeville, California.

The Board adjourned to the next regular meeting of Tuesday, April 15, 2025, at 9:00 AM at the Alpine County Government Center, Markleeville, California.

ATTEST:

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Charles Dobson, Chair, Board of Supervisors
County of Alpine, State of California

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Teola L. Tremayne, County Clerk & ex officio
Clerk of the Board of Supervisors
By: Miriam Andrade, Deputy County Clerk

A complete audio/video recording of this meeting is available on the County website
www.alpinecountyca.gov