



BOARD OF SUPERVISORS
ALPINE COUNTY
Board Chambers County
Administration Building
Markleeville, CA 96120
Telephone (530) 694-2281

MINUTES
July 1, 2025

1. CALL TO ORDER REGULAR MEETING

Chair Dobson called the Regular Meeting to order at 9:00 AM with Supervisors Mecak, Griffith, Dobson, and Woodrow present. Supervisor Jim was present via teleconference.

2. OPEN SESSION - PLEDGE OF ALLEGIANCE

3. ORAL COMMUNICATION - GENERAL PUBLIC COMMENT

Arts and Culture Executive Director January Riddle gave an update on activities and upcoming events.

Alpine residents Heather McNenny and Linny Sue Tinseth commented on concerns related to Rite of Passage activities and announced an upcoming community meeting with Rite of Passage leadership.

Chamber of Commerce Executive Director Meghan Wolff gave an update on the upcoming Death Ride event.

Historical Society President Angela Franklin gave an update on museum activities.

4. DEPARTMENT ANNOUNCEMENTS

Deputy Director of Human Services Angela Slais announced upcoming interviews scheduled with each Board Supervisor as a requirement for the Tobacco grant.

Library/Archives Director Rita Lovell commented on ongoing library activities and upcoming events. Lovell announced the upcoming departure of staff member Lehua Bonderer.

4.1. Continued update and presentation on Eastern Alpine Fire and Rescue activities. - (Ref. 12/03/2024 and continuing quarterly on the second meeting of the month). - EMS/Fire Chief

Eastern Alpine Fire Chief Paul Washam gave an update on current events and activities of the fire department; reported on staffing, ongoing training, and updates on fire equipment. In response to Supervisor Griffith's question related to volunteer compensation, Washam stated that workers' compensation had to be provided for all volunteers but would schedule inconsistent volunteers less. In response to Supervisor Griffith's question related to the timeframe of Emergency Medical Technician certification and number of staff certified to drive vehicles, Washam responded that the timeframe was unknown and that 8 staff members were qualified to drive fire equipment. Washam read

correspondence from firefighter Clint Celio related to concerns about the Eastern Alpine Fire Department and commented that solutions have been discussed to address concerns.

4.2. Finance Director Quarterly Report -Director of Fiance

Director of Finance Klaus Leitenbauer gave a report on activities related to finance; year-end close, a planning meeting, and Transient Occupancy Tax (TOT) collections. Leitenbauer reported the general fund budgeted for TOT was \$775,000, with the actual amount projected to be \$900,000, and explained that TOT would fund government services.

Leitenbauer explained a flow chart related to the purchase order process, outlined the treasurer's investment report with pooled cash balance at \$48 million, reported on the increased tax roll, and the General Fund reserves projections. In response to Supervisor Griffith's question related to the reduced Educational Revenue Augmentation Fund (ERAF) funds, Leitenbauer confirmed the fund would decrease from \$175,000 to \$111,000.

5. ADMINISTRATIVE ANNOUNCEMENTS

CAO Nichole Williamson announced an employee appreciation event in July 2025 and introduced Melissa Shaw as Assistant County Counsel.

6. BOARD MEMBER ANNOUNCEMENTS OR REPORTS

Supervisor District 1 Charles Dobson gave an update regarding county business, meetings attended related to appointed commissions and committees and upcoming events.

Supervisor District 2 Evan Mecak gave no report.

Supervisor District 3 Irvin Jim gave no report.

Supervisor District 4 Terry Woodrow gave an update regarding county business, meetings attended related to appointed commissions and committees and upcoming events.

Supervisor District 5 David Griffith gave an update regarding county business, meetings attended related to appointed commissions and committees and upcoming events.

7. CONSENT AGENDA

County Clerk Teola Tremayne announced the corrected minutes were distributed to the Board. CAO Williamson stated that the Item 7.6 contract was distributed to the Board. Supervisor Griffith pulled items 7.5, 7.6, 7.8 for separate action.

MOTION Terry Woodrow/ SECOND David Griffith approving the Consent Agenda as follows:

AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak;
MOTION PASSED.

- 7.1. Regular meeting minutes of 06/17/2025. - County Clerk
- 7.2. Approve County Claims. - Director of Finance
- 7.3. Amended Alpine County Salary Schedule as required by California Code of Regulations (CCR) section 570.5. - Asst. CAO to Personnel and Risk
- 7.4. **Contract No. CC2025-42** amendment number seven for CAO2018-01 with Rodney Craig Goodman Jr., CPA for Department of Finance consulting services for Fiscal Year 2025-2026 for a total contract amount of \$100,000. Director of Finance\
- 7.5. This item was pulled for separate action
- 7.6. This item was pulled for separate action.
- 7.7. **Contract No. CC2025-45** Amendment No. II to Contract No. CC2015-25 authorizing a temporary extension of a Joint Powers Agreement (JPA) between Alpine County and Calaveras County through August 29th, 2025. - Assistant Auditor/ Controller
- 7.9. Susan Radach to the Library Commission representing District 5, for a (4) four-year term beginning 07/01/2025 to 06/30/2029. - County Clerk
- 7.10. Stacey James to the Library Commission representing District 3, for a (4) four-year term beginning 07/01/2025 to 06/30/2029. - County Clerk
- 7.11. Kris Hartnett to the Local Agency Formation Commission (LAFCO) for the unexpired term ending 05/01/2028. - County Clerk
- 7.12. **Purchase Order No. PUR2025-03** Patrol Vehicle not to exceed the amount of \$75,000, authorize the CAO (as purchasing agent) to sign a purchase order and find that the proposed purchase is exempt from competitive bidding and in the best interest of the county to waive the provisions of County Code Section 2.32.070. 4/5 vote required. – Sheriff

ITEMS PULLED FOR SEPARATE ACTION

- 7.5. **Approve contract with East Fork Fire Protection District for ambulance services for the term of July 1, 2025, through June 30, 2030, in the amount of \$120,787 for Fiscal Year 2025-2026, with a five percent increase each year. - CAO/ Director HHS**

Supervisor Griffith commented on the discrepancy in the transmittal percentages and the contract. CAO Williamson stated that the contract percentage of 6% was correct. Supervisor Griffith commented on corrections to be made to Geographic Limitations, Section C of the contract to cover Monitor Pass. Fire Chief Paul Washam stated that the contract would be amended.

MOTION David Griffith / SECOND Terry Woodrow approving Contract No. CC2025-43 with East Fork Fire Protection District for ambulance services for the term of July 1, 2025, through June 30, 2030, in the amount of \$120,787 for Fiscal Year 2025- 2026, with a five percent increase each year. AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak; MOTION PASSED.

- 7.6. **Renew and approve contract amendment number 1 for CC2022-41 with Eastern Sierra Housing for housing navigation services in the amount of \$125,000 per year for the term of July 1, 2025-June 30, 2028. - CAO/ Director HHS**

In response to Supervisor Griffith's comment on the lack of progress related to assistance with affordable housing, CAO Nichole Williamson explained the purpose of the contract and the benefits for the residents in Alpine County.

Brian Lowry commented on the positive working relationship with Eastern Sierra Housing and reported on a success story.

MOTION David Griffith/ SECOND Terry Woodrow approving Contract No. CC2025-44 Amendment No. 1 for CC2022-41 with Eastern Sierra Housing for housing navigation services in the amount of \$125,000 per year for the term of July 1, 2025-June 30, 2028. AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak; MOTION PASSED.

- 7.8. **Approve Mental Health Services Act (MHSA) Annual Update to FY 2023-26 Three- Year Expenditure Plan.- Deputy Director Behavioral Health**

Supervisor Griffith commented on Figure 15 on page 125 that needed revision to say "cost per PEI, prevention contact".

MOTION David Griffith / SECOND Terry Woodrow approving Mental Health Services Act (MHSA) Annual Update to FY 2023-26 Three-Year Expenditure Plan. AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak; MOTION Passed.

8. PUBLIC HEARING

None

9. REGULAR AGENDA - UNFINISHED BUSINESS

None

10. REGULAR AGENDA - NEW BUSINESS

10.1. Request approval of an operating agreement with the California Department of Fish and Wildlife (CDFW) for the Hope Valley Fishing Access - Community Development Director

Community Development Director Sam Booth requested to pull the item from the agenda.

10.2. Discussion and possible direction to staff regarding Kirkwood Volunteer Fire Operations. - CAO/HHS Director

CAO Nichole Williamson introduced Kirkwood Fire Chief, Rick Ansel, and Kirkwood Public Utility District (KPUD) Board Member, Doug Mitarotonda, to discuss budget plans to fund the fire department.

Mitarotonda introduced funding and planning concerns for Kirkwood fire department and potential consequences if not funded. In response to Supervisor Griffith's question related to the number of incidents with no response, Ansel stated that there were 3 occasions with no response from the Kirkwood volunteer fire department. In response to Supervisor Griffith's comment related to 24/7 staff coverage, Ansel stated 6 people were needed. In response to Supervisor Griffith's question related to the use of overtime, Eastern Alpine Fire Chief Paul Washam confirmed that the use of overtime would be expected. Williamson clarified that overtime and volunteer funds were incorporated into the presented budget. Mitarotonda stated that the Kirkwood Fire Department would maintain apparatuses. In response to Supervisor Griffith's question related to the purpose of assisting Kirkwood when costs were comparable, Ansel responded that the County provided more resources to staff the fire department. Mitarotonda commented that Kirkwood had no current funding to support the fire department but would benefit if the County provided a monetary amount for the next step planning. Supervisor Mecak, Supervisor Woodrow, and Supervisor Jim voiced support to help Kirkwood's fire department. CAO Williamson suggested the formation of an ad-hoc committee to continue work on the item.

Kirkwood resident Sandy Goldberg voiced support for the proposal, via teleconference.

Williamson appointed Director of Finance Klaus Leitenbauer to be a point of contact for an ad hoc committee. Chair Dobson appointed Supervisor Woodrow and Supervisor Mecak to the ad-hoc committee, to work with the Kirkwood Fire Department and to report back with recommendations as needed.

11. ADJOURN TO ANY OF THE FOLLOWING AGENCIES FOR WHICH THE BOARD OF SUPERVISORS SITS AS OFFICERS: BOARD OF EQUALIZATION, LOCAL TRANSPORTATION COMMISSION, WATER AGENCY

The Board adjourned to the Local Transportation Commission at 11:00 AM and reconvened as the Board of Supervisors.

12. A CLOSED SESSION

12.1. Public Employment/Appointment- Title: County Administrative Officer- Government Code section 54957 - Assistant CAO to Personnel and Risk Management

No reportable action was taken.

12.2. Public Employee Performance Evaluation - Chief Administrative Officer/ HHS Director- Government Code section 54957 -Assistant CAO to Personnel and Risk Management

No reportable action was taken.

12.3. CONFERENCE WITH LEGAL COUNSEL-Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: Yolo County Superior Court CASE NO. CV 2021-1686 Alpine County v South Tahoe Public Utility District. - County Counsel

No reportable action was taken.

13. ADJOURNMENT

The Board adjourned to the next regular meeting on July 15, 2025, at 9:00 AM at Alpine County Government Center, 99 Water Street, Markleeville, California.

ATTEST:



Teola L. Tremayne, County Clerk & ex officio Clerk of the Board of Supervisors
By: Miriam Andrade, Deputy County Clerk

Charles Dobson

Charles Dobson (Jul 15, 2025 16:57 PDT)

Charles Dobson, Chair, Board of Supervisors County of Alpine, State of California

A complete audio/video recording of this meeting is available on the County website
www.alpinecountyca.gov

BOS Regular Minutes 07-01-2025

Final Audit Report

2025-07-17

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