APPROVED AS AMENDED
07/01/2025

BOARD OF SUPERVISORS
ALPINE COUNTY
Board Chambers County
Administration Building
Markleeville, CA 96120
Telephone (530) 694-2281

MINUTES
June 17, 2025

1. CALL TO ORDER REGULAR MEETING

Chair Dobson called the Regular Meeting to order at 9:00 AM with Supervisors Mecak, Griffith, Dobson, and Woodrow present. Supervisor Jim was absent.

2. OPEN SESSION - PLEDGE OF ALLEGIANCE

3. ORAL COMMUNICATION - GENERAL PUBLIC COMMENT

County Clerk Teola Tremayne announced receipt of letters from Alpine resident Carol Carlson related to the Rite of Passage, correspondence for a public records request from Alpine residents Lenny Sue Tinseth and Scott Tinseth, and a flyer from Alpine Watershed group.

4. DEPARTMENT ANNOUNCEMENTS

Community Development Deputy Director Ethan Gray announced the upcoming opening of Turtle Rock Park amenities beginning June 23, 2025.

Assessor/Recorder Donald O'Connor announced the completion of the tax roll, with an increase of 1.0713 %, not 1.35% as originally projected, and a $992,379,468 total tax roll.

5. ADMINISTRATIVE ANNOUNCEMENTS

CAO Nichole Williamson gave an update on Rite of Passage and reported on an upcoming meeting with Rite of Passage, County staff, and neighbors.

6. BOARD MEMBER ANNOUNCEMENTS OR REPORTS

Supervisor District 1 Charles Dobson elected not to share reports due to time constraints.

Supervisor District 2 Evan Mecak elected not to share reports due to time constraints.

Supervisor District 3 Irvin Jim was absent.

Supervisor District 4 Terry Woodrow elected not to share reports due to time constraints.

Supervisor District 5 David Griffith clarified a public concern related to public land sales and requested an update on the governance manual revisions.

7. CONSENT AGENDA

Director of Finance Klaus Leitenbauer requested to pull Item 7.7 for separate action.

Community Development Director Sam Booth requested to pull Item 7.8 for separate discussion.

CAO Nichole Williamson requested to pull Item 7.15. for separate action.

Supervisor Mecak announced recusal on Item 7.19.

MOTION Terry Woodrow / SECOND David Griffith approving the Consent Agenda as follows:
AYES: Charles Dobson, Terry Woodrow, David Griffith, Evan Mecak;
ABSENT: Irvin Jim;
MOTION PASSED.

7.1. Regular meeting minutes of 06/03/2025. - County Clerk

7.2. County Claims. - Director of Finance

7.3. Updated Health and Human Services (HHS) Deputy Director classification (Range U36 (Step 1 ($9005) - Step 5 ($10,945)) and add back onto the budgeted allocation list; remove HHS Deputy Director – Social Services and HHS Deputy Director– Public Health classifications from the budgeted position allocation list; promote the current HHS Deputy Director of Public Health to the HHS Deputy Director Classification Step 3 $9928 effective 6/9/2025. - CAO/ HHS Director

7.4. Revised Senior Deputy Probation Officer Job Classification. - Chief Probation Officer

7.5. **Contract No. CC2025-33 Amendment No. I to Contract No. CC2018-23** with Dr. Richard O. Johnson in the amount of $165,000 annually to provide Public Health Officer Services for the fiscal year 2025-2026, with automatic renewals for two consecutive years, and increase the hourly rate to $200 effective July 1, 2025 - Deputy Director Public Health

7.6. **Contract No. CC2025-34 Amendment No. 9 to Contract No. CC2018-24** with the California Association of Environmental Health Administrators for environmental health services increasing the not-to-exceed amount from $150,646.00 to $177,146 for Fiscal Year 2024-2025 only. Deputy Director Public Health.

7.7. Item was pulled for separate action.

7.8. Item was pulled for separate action.

7.9. **Contract No. CC2025-36** with GNC-SAC SNF dba Gramercy Court to provide Skilled Nursing Facility (SNF) services/Special Treatment Program (STP) services for the term of June 30, 2025 – June 30, 2027, in the amount of $100,000 per year. - Deputy Director Behavioral Health

7.10. **Contract No. CC2025-37 Amendment No. I to Contract No. CC2024-48** with Granite Wellness Center for substance abuse treatment services for Fiscal Year 2025-2026 not to exceed $100,000 annually. These changes include an updated fee schedule and contract language as required by the Department of Health Care

Services. - Deputy Director Behavioral Health

7.11. **Contract No. CC2025-38** with California Department of Public Health in the amount of $704,822.88 for the delivery of the My two Aunties home visitation program for the fiscal year 2024/2025 and authorize Board Chair to sign. - Deputy Director Public Health

7.12. **Contract No. CC2025-39** with Journal Technologies, Inc. for the eProsecutor case management system for the term 07/01/2025 – 06/30/2030 for an amount not to exceed $52,000 and waive the provisions of County Code Section 2.32.070. 4/5th vote required. - Chief Probation Officer

7.13. Increase in appropriation to Transit Services Fund account 700-700-523410 (Misc Professional Services) by $22,555 for audit fees incurred for Fiscal Year 2022/2023 and 2023/2024. - Director of Finance

7.14. California Fire Safe Council grant subaward #498919 in the amount of $151,000 for a term of May 15, 2025, through July 31, 2026, and approve the Community Development Director to execute the grant agreement - Community Development Director

7.15. Item was pulled for separate action.

7.16. Approve the purchase of a handheld mass spectrometer chemical detection system for an amount not to exceed $103,596.34, plus applicable sales tax, authorize the CAO (acting as purchasing agent) to sign a purchase order, and waive the provisions of County Code Section 2.32.070. 4/5th vote required. - Chief Probation Officer

7.17. 2025 Alpine County Investment Policy, as amended - Director of Finance

7.18. Appointment of Katherine Rakow to the Child Abuse Prevention Council representing Public Member, Community-at-large position, on behalf of Hung-A-Lel-Ti, for a two (2) year term beginning at the date of appointment and ending on 06/16/2027. - County Clerk

7.19. Item was pulled for separate action.

ITEM PULLED FOR SEPARATE ACTION

7.7 Approve contract amendment number seven for CAO2018-01 with Rodney Craig Goodman Jr., CPA for Department of Finance consulting services for Fiscal Year 2025-2026 for a total contract amount of $100,000. – Director of Finance

Director of Finance Klaus Leitenbauer requested to continue this item.

7.8 Ratify and amend contract CD2020-05 with Bear Valley Partners for the Bear Valley packing and grooming services to exercise the option to extend the term of the contract one year. – Community Development Deputy Director

Community Development Deputy Director Ethan Gray requested this item be pulled to correct the proposed action, which would be to ratify the original

SUPPORTING MATERIAL
Date Received: 06/30/2025
Meeting Date: 07/01/2025
Item No. 7.1

contract, without an amendment or extension. Gray explained that the previous Community Development Director had interpreted the project as being a public works project; however, after consulting with County Counsel, it was determined that the contract did not meet the criteria for public works. Because the contract had exceeded the threshold of $50,000 over the course of its five-year term, ratification by the Board would be required to formally validate the original contract.

Although an extension was considered, subsequent discussion revealed pricing concerns. The contractor had since indicated a preference to let the current contract expire and rebid, which would allow price adjustment and other contractors to bid on the project.

MOTION Terry Woodrow / SECOND David Griffith approving CC2025-35, as ratified, with Bear Valley Partners for the Bear Valley packing and grooming services ~~to exercise the option to extend the term of the contract one year~~.
AYES: Charles Dobson, Terry Woodrow, David Griffith, Evan Mecak;
ABSENT: Irvin Jim;
MOTION PASSED.

7.15 Approve Amendment #7 to contract CC2022-14 with CG Celio & Sons with an effective date of May 15, 2025, to revise Section V "Maximum Cost to County" from $659,470.00 to not to exceed $794,737, and to revise Section V to add California Fire Safe Coordinator Grant number 498919. – Community Development Director

CAO Nichole Williamson requested to continue this item.

7.19 Reappoint Amy Mecak to the Library Commission representing District 2, for a (4) four-year term beginning 07/01/2025 to 06/30/2029. – County Clerk

Supervisor Mecak announced recusal, citing personal conflict of interest and left the room.

MOTION Terry Woodrow / SECOND David Griffith approving reappointment of Amy Mecak to the Library Commission representing District 2, for a (4) four-year term beginning 07/01/2025 to 06/30/2029.
AYES: Charles Dobson, Terry Woodrow, David Griffith;
RECUSAL: Evan Mecak;
ABSENT: Irvin Jim
MOTION PASSED.

8. PUBLIC HEARINGS

None

9. REGULAR AGENDA - UNFINISHED BUSINESS

None

10. REGULAR AGENDA - NEW BUSINESS

10.1. Request approval of a Treated Wastewater Discharge Agreement with Tahoe Stateline Enterprises, LLC, regarding the use of South Tahoe Public Utility District sewer discharge pipeline capacity within Alpine County and

subsequently approve an addendum NO.1 to the Master C-Line Agreement (CC2004-101). - Community Development Director

Community Development Director Sam Booth reported that Tahoe Stateline Enterprises, LLC, owner of Desolation Hotel in Hope Valley, completed construction of an on-site wastewater treatment facility, which had successfully met the effluent discharge standards of the Lahontan Regional Water Quality Control Board and the South Tahoe Public Utility District (S.T.P.U.D.); Alpine County staff, in collaboration with Tahoe Stateline Enterprises, developed a Treated Wastewater Discharge Agreement to allow the hotel to utilize a portion of the capacity. Booth reported that the agreement, along with Addendum No. 1 to the Master C-Line Agreement as required by Section 3.2, was being presented for approval by the Alpine County Board of Supervisors and Alpine County Water Agency and would subsequently be considered by the S.T.P.U.D. Board at its June 19, 2025, meeting.

Environmental Health Specialist Dennis Lampson introduced Desolation Hotel Owner Chet Pipkin, Desolation Hotel General Manager Brandon Crudup, Desolation Hotel Wastewater Treatment Operator John Sheriden, R.O. Anderson Engineering Owner and Principal Engineer Rob Anderson, and Lahontan Regional Water Quality Control Board Engineer Kristen Tokheim. Lampson gave a presentation on the history of the agreements dating back to 1967, the requirements for connections to the C-Line and waste discharge requirements, the status of the Desolation Hotel Hope Valley request for connection, and the process for approval.

Pipkin extended gratitude to the Alpine County Board of Supervisors and staff for continued partnership and leadership; acknowledged the collaborative efforts of Alpine County personnel and resort staff, recognizing decades of dedication that made recent accomplishments possible. Pipkin expressed dedication to operating a successful wastewater treatment facility and reported an investment of over $1 million in addition to operating costs of $20,000 per month.

Booth noted grammatical changes to the agreement identified by Supervisor Griffith; also cleanup to the language would be included in the final agreement.

In response to Chair Dobson regarding administration fees, Booth confirmed that $1,200 per year was sufficient.

MOTION Evan Mecak / SECOND Terry Woodrow approving, as amended, Contract No. CC2025-40 a Treated Wastewater Discharge Agreement with Tahoe Stateline Enterprises, LLC, regarding the use of South Tahoe Public Utility District sewer discharge pipeline capacity within Alpine County and subsequently approving Contract No. CC2025-41 Addendum NO.1 to the Master C-Line Agreement (CC2004-101).
AYES: Charles Dobson, Terry Woodrow, Evan Mecak;
NO: David Griffith;
ABSENT: Irvin Jim
MOTION PASSED.

10.2. Continued update and presentation by USDA Forest Service regarding issues affecting Alpine County. (Ref. 04/18/2023 and continuing the second meeting of each month). - County Clerk

USDA Forest Service District Ranger Matt Zumstein reported the following projects: a Recreation Advisory Committee (RAC) meeting held at Turtle Rock Park to finalize allocations for remaining agreement funds toward proposed projects; installation of restrooms at Scotts Lake the week of July 7; conducting Off Highway Vehicle (OHV) patrol supported by a California grant - focusing on Blue Lakes Road and Burnside, and noted minimal violations; a contract was also awarded by the National Forest Foundation to conduct 300 acres of handwork and pile treatments between Hope Valley and Monitor Pass, beginning August 1; campgrounds and trailheads were fully operational; fire restrictions were being monitored, possible Stage 1 restrictions later this season.

In response to Supervisor Griffith's comment regarding pending federal legislation and active forest management, Zumstein reported that the agency had not been consulted. Zumstein reported on progress on the proposed disc golf course, with project initiation steps underway, including environmental analysis, and a support letter received from Grover State Park.

In response to Sheriff Minder's concern regarding long-term camping in areas like Charity Valley and Faith Valley, Zumstein reported OHV patrol had been tracking and enforcing overstay violations. Zumstein announced that the patrol utilized an app to track and that the data would be shared with law enforcement.

10.3. Presentation by Hurst Brooks Espinosa, LLC on the California State Budget. - Director of Budget and Procurement

Hurst Brooks Espinosa, LLC Partner Elizabeth Espinosa gave an overview of the firm, founded by former California State Association of Counties (CSAC) staff, specializing in fiscal and policy advocacy exclusively for county governments, nonprofits, and county- affiliated associations. Espinosa reported the approach emphasized bridging local concerns with state-level policy making and elevating the unique needs of Alpine County.

Hurst Brooks Espinosa, LLC Partner Jean Hurst provided an update on AB 870, a county-sponsored bill carried by Assemblymember Heather Hadwick, which allowed Alpine County to contract with another county for delivery of California Children's Services; the bill advanced through the Senate Health Committee.

Hurst Brooks Espinosa, LLC Partner Jean Hurst provided an overview of the current state budget, highlighting the Governor's May Revision released on May 14, which addressed a $12 billion deficit through $5 billion in Medi-Cal cuts—primarily affecting services for individuals with unsatisfactory immigration status—along with special fund borrowing, transfers, and reserve use. Hurst reported that the proposal did not reflect anticipated federal changes, leaving the state in a period of fiscal uncertainty. Hurst reported that on June 14, the Legislature passed SB 101, a joint Senate and Assembly budget that largely rejected the Governor's proposed cuts, instead leaning more on borrowing and deferrals, particularly around Medi-Cal; the legislative budget also included $118.1 million in 2025/2026 to address insufficient Educational Revenue Augmentation Fund (ERAF) allocations for Alpine, Mono, and San Mateo counties, and signaled growing support, particularly from Senator Cabaldin, for developing a long-term solution to this recurring issue.

Hurst Brooks Espinosa, LLC Partner Josh Gauger provided an update regarding ongoing challenges and procedural developments surrounding the California state budget. Gauger reported on unresolved proposals to reduce healthcare services for individuals with unsatisfactory immigration status, which triggered internal opposition within legislative budget committees. Gauger reported that other outstanding issues included allocations related to Proposition 4, cap-and-trade reauthorization, and CEQA streamlining. Gauger explained the process for budget bill jr. and trailer bill negotiations; trailer bill negotiations were expected to extend into the summer; the timeline and scope of final agreements were unknown.

In response to Director of Finance Klaus Leitenbauer's concern regarding State revenues, Gauger reported that the current budget climate remained challenging due to ongoing federal uncertainty and market volatility, evolving conditions might prompt renewed discussions despite the Department of Finance’s typical reluctance to revise forecasts. Gauger continued that despite deferred income tax payments from Southern California, state revenues had increased, but uncertainty around federal actions and conservative revenue assumptions by the Department of Finance were likely to result in conditional budget triggers and ongoing negotiations between legislative leadership and the Governor.

Alpine County Health Officer Dr. Richard Johnson addressed AB 870 and thanked Hurst Brooks Espinosa, LLC for supporting the bill; CAO Nichole Williamson reported that Alpine County had been contracting El Dorado County to provide services for over a year, the bill would make the process permanent.

10.4. Adopt the fiscal year 2024-2025 augmented Final Budget, as the Preliminary Budget for fiscal year 2025-2026. - Director of Budget and Procurement

CAO Nichole Williamson reported that vacant positions were subject to the hiring freeze had not been funded and reinforced that the budget was preliminary to be adopted by the state deadline.

Director of Budget and Procurement Matt McSorley reported that the FY 2024/25 budget includes $46.4 million in expenditures and $41.4 million in revenues, allocations of 23% to general government and 26% to public protection; while not immediately balanced due to multi-year funding cycles, the County successfully closed a projected $2 million general fund deficit through a combination of strategies, including a projected 3.5% increase in secured property tax revenues, a higher transient occupancy tax (T.O.T.) rate (increased from 10% to 14%), and enhanced permit compliance; expenditure reductions totaled $1.8 million, largely from cuts to contracts and grant-funded services, including legal fees reallocated to the mitigation fund. McSorley reported that the final budget included a restored $300,000 contingency, leaving a near-zero net deficit, partially offset by an available fund balance within the Sheriff’s Department. McSorley emphasized a lean operational approach and flagged the need to revisit long-term structural funding, particularly for public safety. McSorley reported that final fund balances and revenue projections would be accurately identified by the September 2 budget hearing, and reserve restoration and potential funding of the County’s PARS Pension Trust and OPEB obligations would be identified.

McSorley confirmed Supervisor Mecak's statement regarding the effective date of the preliminary budget as July 1. In response to Supervisor Mecak's question regarding the stability of utilizing AB 109 funds, McSorley confirmed that AB 109 funding was used to pay the jail service and/or deputy salaries. Chief Probation Officer Brian Lowry estimated three to four years of use.

County Clerk Teola Tremayne reported that a comment from the County Clerk was distributed to the Board and read the statement regarding the need to fund the Assistant County Clerk position. Williamson replied that the direction of the Board at the final budget hearing in 2024 was to work towards implementing a portion of the comp and class study regarding non-represented employees; the Board did not direct implementation of the class and comp study.

Carson River Resort owner Phil Elfstrom advocated to promote the local economy by providing funding to the Fish and Game Commission, and the Chamber of Commerce for local businesses.

Assessor/Recorder Donald O'Connor advocated for the implementation of the comp and class study as well as longevity granted to the elected officials and County Administrative Officer.

Fish and Game Commission Chair Donald O'Connor advocated for additional funding a temporary increase to $20,000 to support fish stocking efforts during the peak fishing season.

Library/Museum/Archives Director Rita Lovell advocated for two positions for the Markleeville library and one position for the Bear Valley library.

MOTION David Griffith / SECOND Evan Mecak adopting the fiscal year 2024-2025 augmented Final Budget, as the Preliminary Budget for fiscal year 2025-2026.
AYES: Charles Dobson, Terry Woodrow, David Griffith, Evan Mecak;
ABSENT: Irvin Jim;
MOTION PASSED.

10.5. Request to Adopt a Resolution Adopting an expenditure plan for Fiscal Year 2024/2025 Funded by SB1: The Road Repair and Accountability Act Of 2017. - Community Development Deputy Director

Community Development Deputy Director Ethan Gray reported that incomplete projects were carried over from the FY 24/25 resolution due to funding concerns with the bidding process.

MOTION Terry Woodrow / SECOND David Griffith adopting Resolution No. R2025- 16 of an expenditure plan for Fiscal Year 2024/2025 Funded by SB1: The Road Repair and Accountability Act Of 2017.
AYES: Charles Dobson, Terry Woodrow, David Griffith, Evan Mecak;
ABSENT: Irvin Jim;
MOTION PASSED.

10.6. Appointment of member(s) to the Planning Commission for a four (4) year term beginning on 07/01/2025 and ending on 06/30/2029. - County Clerk

County Clerk Teola Tremayne explained the Planning Commission membership representation and corrected Broyer's term ending 6/30/2027. Tremayne reported that two applications were received, both representing District 1: Nick Hartzell and Tom Sweeney.

Supervisor Woodrow asked for clarification regarding a representative from District 3; Tremayne confirmed that District 3 had no representative. Supervisor Griffith reported that Yonker represented District 3 because of the length of vacancy, but a future application would represent the District 5 position.

MOTION Evan Mecak/ SECOND David Griffith appointing Nick Hartzell (District 1) to the Planning Commission for a four (4) year term beginning on 07/01/2025 and ending on 06/30/2029.
AYES: Charles Dobson, Evan Mecak; Terry Woodrow, David Griffith;

ABSENT: Irvin Jim
MOTION PASSED.

11. ADJOURN TO ANY OF THE FOLLOWING AGENCIES FOR WHICH THE BOARD OF SUPERVISORS SITS AS OFFICERS: BOARD OF EQUALIZATION, LOCAL TRANSPORTATION COMMISSION, WATER AGENCY

The Board adjourned to the Alpine Water Agency at 11:00 AM and reconvened as the Board of Supervisors.

12. CLOSED SESSION

12.1. Public Employment/Appointment - Title: County Administrative Officer— Government Code section 54957 - Assistant CAO to Personnel and Risk Management

No reportable action was taken.

12.2. CONFERENCE WITH LEGAL COUNSEL—Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: Yolo County Superior Court CASE NO. CV 2021-1686 Alpine County v South Tahoe Public Utility District. - County Counsel

No reportable action was taken.

13. ADJOURNMENT

The Board adjourned to the next regular meeting on July 1, 2025, at 9:00 AM at Alpine County Government Center, 99 Water Street, Markleeville, California.

ATTEST:

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Charles Dobson, Chair, Board of Supervisors
County of Alpine, State of California

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Teola L. Tremayne, County Clerk & ex officio Clerk of
the Board of Supervisors

A complete audio/video recording of this meeting is available on the County website
www.alpinecountyca.gov