APPROVED AS AMENDED
10/07/2025

BOARD OF SUPERVISORS
ALPINE COUNTY
Board Chambers County
Administration Building
Markleeville, CA 96120
Telephone (530) 694-2281

MINUTES
September 16, 2025

1. **CALL TO ORDER REGULAR MEETING**

Chair Dobson called the Regular Meeting to order at 9:00 AM with Supervisors Dobson, Mecak, Griffith, and Woodrow present. Supervisor Jim was present via teleconference.

2. **OPEN SESSION - PLEDGE OF ALLEGIANCE**

3. **ORAL COMMUNICATION - GENERAL PUBLIC COMMENT**

Alpine Watershed Group Executive Director Kimra McAfee reported that Creek Day would be September 20, 2025 at 9 a.m. at Markleeville Library Park, with trash cleanup at multiple sites including Faith Valley, Woodfords Canyon, and Mud Lake Road--thanks to Douglas Disposal for donating a dumpster. McAfee reported that a tree planting event was scheduled for October 11, from 10 a.m. to 2 p.m. at Indian Creek Reservoir, supported by the Sugar Pine Foundation.

Arts and Culture Executive Director January Riddle thanked the Board for continued funding for Arts and Culture; announced that Arts and Culture Alpine County was one of seven recipients that received the Sierra Regional Arts Organization Collaborative Network grant from Sierra Jobs First.

Markleeville resident Robert Twiss acknowledged the speeding of the vehicles passing through Markleeville, requested that other options be explored to minimize the red and blue flashing lights on the electronic sign at the entrance of Markleeville.

4. **DEPARTMENT ANNOUNCEMENTS**

Alpine County Health Officer Rick Johnson reported upcoming emergency preparedness activities, including a shelter training coordinated by Douglas County Emergency Management with Red Cross teams from Northern Nevada and California, to be held at the Douglas Community Center; this training reflected the importance of shelter operations in past and future emergency responses. Johnson announced two mandatory disaster service worker trainings for all county staff at Turtle Rock Park, with plans to extend training to Bear Valley in the fall.Johnson reported that an announcement regarding flu and COVID-19 vaccines would be issued upon guidance from the Advisory Council on Immunization Practices (ACIP). Economic Development Director/Public Information Officer JT Chevallier announced the final Market at Markleeville on September 20, 2025.

Undersheriff Taylor Green reported that the Sheriff's Office participated in Operation Daisy Cutter, a coordinated federal and multi-agency law enforcement effort led by the FBI; the operation, conducted last Thursday following a Wednesday briefing, resulted in over 20 arrests and the seizure of drugs, firearms, and cash across jurisdictions including Washoe, Carson City, Douglas County, and South Lake Tahoe. Green reported that in Alpine County, the Sheriff's Office executed one arrest and acted on an additional warrant for an individual already in custody. Green also announced that the third annual Search and Rescue Golf Tournament was a success.

Director of Finance Klaus Leitenbauer reported that the external auditors were conducting interim procedures in preparation for the June 30, 2025, financial statement close, with a full audit scheduled for the week of December 8. Leitenbauer reported that secured property tax bills were issued last week, while unsecured bills were sent out earlier and were due August 31; the collections would contribute necessary resources to the general fund.

Library/Archives Director Rita Lovell announced that the volunteers at the Library do not receive stipends.

4.1. Continued update and presentation on Eastern Alpine Fire and Rescue activities. - (Ref. 12/03/2024 and continuing quarterly on the second meeting of the month). - EMS/Fire Chief

Eastern Alpine Fire and Rescue Chief Paul Washam gave a brief overview of Eastern Alpine Fire activities. Washam reported that Eastern Alpine Fire and Rescue was transitioning from wildland fire response to increased preparedness for structure and vehicle fires as fall approaches, though dry conditions continue to pose wildfire risks. Washam reported that the department was aligning procedures with Bear Valley, finalizing FEMA grant equipment purchases, and training on a new Lucas CPR device. Washam reported that staffing remained strong with 41 members, including 20 EMTs, and overnight coverage continues at Station 92; vehicle maintenance and registration efforts were ongoing, and the department responded to 164 calls year-to-date, primarily medical. Washam reported that a tentative date of October 18 was being considered for the annual pancake breakfast.

In response to Supervisor Griffith's question regarding Workers Compensation, Assistant CAO to Risk and Personnel Sarah Simis reported that workers' compensation was calculated using a general volunteer count, not differentiated by role.

Washam reported that collaboration with the Forest Service was strong, while engagement with CAL FIRE was ongoing, with discussions about potential joint infrastructure, such as upgrading Station 91 or establishing an interagency station.

5. ADMINISTRATIVE ANNOUNCEMENTS

Interim CAO/County Counsel Charles McKee did not provide announcements.

6. BOARD MEMBER ANNOUNCEMENTS OR REPORTS

Supervisor District 1 Charles Dobson announced that the water line reconstruction between Pinion and Oxbox streets in Markleevillage was in progress and urged residents to take caution.

Supervisor District 2 Evan Mecak gave an update regarding county business, meetings attended related to appointed commissions and committees and upcoming events.

Supervisor District 3 Irvin Jim gave an update regarding tribal business, meetings attended related to appointed commissions and committees and upcoming events.

Supervisor District 4 Terry Woodrow gave an update regarding county business, meetings attended related to appointed commissions and committees and upcoming events.

Supervisor District 5 David Griffith gave an update regarding county business, meetings attended related to appointed commissions and committees and upcoming events. Supervisor

Griffith requested that staff prioritize the Governance Manual update.

7. CONSENT AGENDA

Supervisor Griffith requested to pull Item 7.6 for separate action.

MOTION Terry Woodrow/ SECOND David Griffith Approving the Consent Agenda as follows:
AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak; MOTION PASSED.

7.1. Regular meeting minutes of 09/02/2025. - County Clerk

7.2. Special Budget Hearing Minutes of 09/02/2025. - County Clerk

7.3. County Claims. - Director of Finance

7.4. Director of Budget and Procurement Matt McSorley as the Public Risk Innovation, Solutions and Management (PRISM) Board Member and appoint Director of Finance Klaus Leitenbauer as the alternate board member- Interim CAO/County Counsel

7.5. Klaus Leitenbauer Director of Finance, as the Trindel Insurance Fund Primary Board Member and Matt McSorley Director of Budget and Procurement, as the Alternate Board Member. - Interim CAO/County Counsel

7.6. Item pulled for separate action

7.7. Increase in CAL OES Mutual Aid reimbursement revenue (382-382- 321350) in the amount of $126,305 and increase appropriations in Mutual Aid Overtime expenditure (382-382-501800) in the same amount for the Mutual Aid payouts and authorize the Finance Department to make the necessary changes (requires 4/5 vote). - Sheriff

7.8. **Resolution No. R2025-27.** appointing Diane Lundquist, John Boyle, and James Bissell to the Bear Valley Water District Board of Directors for the term commencing December 5, 2025, and expiring December 7, 2029, per Election Code 10515. - County Clerk

7.9. **Resolution No. R2025-28** appointing John Schroeder, Robert Epstein, and Peter Dornbrook to the Kirkwood Meadows Public Utility District Board of Directors for the term commencing December 5, 2025, and ending December 7, 2029, per Election Code 10515. - County Clerk

7.10. **Resolution No. R2025-29** authorizing the Community Development Director to submit individual grant applications and related authorizations for all grant programs to CalRecycle. - Community Development Director

ITEMS PULLED FOR SEPARATE ACTION

7.6 **Approve Volunteer Firefighter Stipend Policy-Assistant CAO to Personnel and**

Risk Management

In response to Supervisor Griffith's question regarding soliciting feedback from volunteers, Eastern Alpine Fire and Rescue Chief Paul Washam confirmed that the policy was discussed several times.

Supervisor Griffith reported that first responders were eligible for the Platinum Select Pro homeownership program, though eligibility criteria such as minimum attendance, incident count, and service duration remain undefined and require further input and policy consideration. Supervisor Griffith requested to add the language to the policy at a future date when the eligibility criteria were defined.

MOTION David Griffith/ SECOND Terry Woodrow approving the Volunteer Firefighter Stipend Policy.
AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak; MOTION PASSED.

8. PUBLIC HEARINGS

None

9. REGULAR AGENDA - UNFINISHED BUSINESS

9.1. **Request an amendment to site license agreement CC2025-48 with EV Range LLC, amending Exhibit C (License Fee Schedule) to include an annual Consumer Price Index escalator for the purposes of designing, installing and operating level-3 DC fast chargers in Markleeville and Bear Valley - Economic Development Director**

Economic Development Director and Public Information Officer JT Chevallier presented an amendment to the previously approved site license agreement with EV Range, incorporating a Consumer Price Index escalator into Exhibit C, the license fee schedule; the revision was made in response to direction from the Board of Supervisors and was accepted by EV Range.

MOTION David Griffith/ SECOND Terry Woodrow approving Amendment No. 1 Contract No. CC2025-62 to site license agreement CC2025-48 with EV Range LLC, amending Exhibit C (License Fee Schedule) to include an annual Consumer Price Index escalator for the purposes of designing,

installing and operating level-3 DC fast chargers in Markleeville and Bear Valley.
AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak; MOTION PASSED.

9.2. Adopt a resolution approving the Fiscal Year 2025-2026 Final Budget, as reviewed and amended, and authorizing certain action to implement the budget - Director of Budget and Procurement

Supervisor Mecak praised the team's financial progress and urged earlier mid-year and preliminary planning to prepare for the upcoming budget cycle. Supervisor Griffith raised concern about unrepresented employees receiving significantly lower compensation compared to similar positions elsewhere, with a request for staff to prepare cost estimates and potential alternatives for addressing the disparity, noting the importance of retaining long-serving, high-performing personnel.

MOTION Evan Mecak / SECOND Terry Woodrow adopting Resolution No. R2025-30 approving the Fiscal Year 2025-2026 Final Budget, as reviewed and amended, and authorizing certain action to implement the budget.
AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak; MOTION PASSED.

10. REGULAR AGENDA - NEW BUSINESS

10.1. Introduce and waive reading of an ordinance amending the title of County Administrative Officer (CAO) to County Executive Officer (CEO) and set October 7, 2025, at 10:00 AM for adoption. -Assistant CAO to Personnel and Risk

Interim CAO/County Counsel Charles McKee reported that the proposed shift to a county executive model reflected a broader modernization trend among counties, aiming to formally designate the role as Chief Executive Officer (CEO) of the organization. McKee noted that while structural differences were minimal, the change enhanced public understanding, as the CEO title was more widely recognized than CAO, thereby improving clarity and perception of county leadership.In response to Chair Dobson's question regarding financial costs, McKee reported that no costs were associated with the change.

MOTION Evan Mecak / SECOND David Griffith waiving reading of an ordinance amending the title of County Administrative Officer (CAO) to County Executive Officer (CEO) and setting October 7, 2025, at 10:00 AM for adoption.
AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak; MOTION PASSED.

10.2. Continued update and presentation by USDA Forest Service regarding issues affecting Alpine County. (Ref. 04/18/2023 and continuing the second meeting of each month). - County Clerk

Humboldt-Toiyabe Forest Service District Ranger Matt Zumstein reported that restoration and resource management efforts were underway in Faith Valley, including meadow restoration, road and drainage improvements, and closure of dispersed sites to support environmental goals; while some short-term disruption to camping areas was expected, the work was essential for long-term recovery. Zumstein reported that campgrounds such as Silver Creek and Hope Valley were closing this week, Kit Carson and Markleeville sites would close next week in preparation for fall and winter. Zumstein reported that additional projects included a hand cut and pile contract on Monitor Pass under an NFF agreement, and a site assessment at ~~Mussar~~ MusserJarvis with the Forest Health Working Group to potentially utilize remaining NFF funds for treatment in shovel-ready areas.

In response to Chair Dobson, Zumstein stated that despite Alpine meeting the criteria, district-wide fuel moisture and Energy Release Component (ERC) were unsustainable, and the consideration of lifting fire restrictions would be reassessed in a week.

10.3. Discussion and direction on the future of the My 2 Aunties Program. - HHS Director

HHS Deputy Director Angela Slais reported that following a comprehensive review of non-mandated programs in public health, social services, and behavioral health, the department lacked the capacity to continue administering the My Two Aunties program and its associated contracts; citing ongoing challenges in delivering mandated services and upcoming leadership transitions at both the agency and county levels. In response to Supervisor Griffith's question, Slais confirmed that the State would be able to provide the service identified in the contracts.

The Board gave direction for Slais to return with a proposal addressing the potential termination of contracts associated with the embedded program.

10.4. Consider submitting an estimated Budget to the Kirkwood Meadows Public Utility District (KMPUD) for Eastern Alpine Fire Department to operate the KMPUD Fire Department contingent upon a successful Proposition 218 assessment and a subsequent mutually agreed-upon MOU/contract. - Interim CAO/County Counsel

Interim CAO/ County Counsel Charles McKee explained the background of municipality and fire services established by the Local Agency Formation Commission {LAFCO) for Kirkwood Meadows Public Utility District (KMPUD). McKee explained Alpine County's proposed efforts to assist Kirkwood Fire Department operations. McKee explained the steps in the process for Eastern Alpine County to provide services to KMPUD.

Questions and concerns from the Board were answered by General Manager/ Fire Chief Rick Ansel, KMPUD Board President Doug Mitarotonda, EMS/Fire Chief Paul Washam, and Firefighter/Alpine Resident Jim Lamb. Ansel addressed the need to hire firefighters through Alpine County proposal than hiring internally, citing retirement benefits and the recruitment of a Fire Chief for supervision, would be cost prohibitive, exceeding the cost of the proposal. Mitarotonda cited logistical challenges and explained the cost analysis was more expensive than being part of a larger district. Mitarotonda also stated Kirkwood Ski Resort supported the Kirkwood Fire Department and was interested in having conversations about a proposal.

Washam reported that Eastern Alpine Fire staff did not have enough information to form an opinion on the proposal. Lamb commented on a future need to recruit an assistant fire chief to support Washam, citing logistics and large workload. Ansel addressed maintenance of fire equipment and stated the current vehicles were open for inspection.

The Board and McKee responded to feedback from the Kirkwood Fire Department and Eastern Alpine Fire Department. McKee relayed the importance of addressing the need for an assistant fire chief upfront for budget purposes. Supervisor Griffith clarified that KMPUD would cover additional costs if the proposal was approved, and recommended the County update the fire services plan. Supervisor Mecak suggested that if Alpine County's proposal was selected by Kirkwood, that Alpine County fire departments be consolidated and renamed to Alpine Fire. Supervisor Woodrow spoke in favor of the proposal but stated that the addition of an assistant fire chief was new information. McKee recommended, instead of adding an assistant chief, having two fire captains, and one battalion chief. In response to Supervisor Woodrow's question related to adjusted budget amount with staff change, Supervisor Griffith recommended rounding to $700,000. McKee clarified that amount was only an estimate and subject to variance of time and materials.

Kirkwood Ski Resort General Manager Ricky Newberry voiced support for ~~the proposal~~ Kirkwood Fire ~~and~~ but acknowledged economic uncertainty and the impact of changes on their budget. In response to McKee's question on additions to the proposal, Newberry suggested ~~the proposal cover a~~ paramedic ~~professional and adequate~~ level of medical care should be considered in conjunction with Mountain Counties EMS.

In response to Supervisor Mecak's question related to KMPUD cost analysis, Mitarotonda explained the distribution of funds and calculations of expenditures.

MOTION Terry Woodrow/ SECOND Evan Mecak approving an estimated Budget to the Kirkwood Meadows Public Utility District (KMPUD) for Eastern Alpine Fire Department to operate the KMPUD Fire Department contingent upon a successful Proposition 218 assessment and a subsequent mutually agreed-upon MOU/contract.
AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak; MOTION PASSED.

11. ADJOURN TOANY OF THE FOLLOWING AGENCIES FOR WHICH THE BOARD OF SUPERVISORS SITS AS OFFICERS: BOARD OF EQUALIZATION, LOCAL TRANSPORTATION COMMISSION, WATER AGENCY

None

12. CLOSED SESSION

12.1. Conference with Legal Counsel - Potential Initiation of Litigation pursuant to § 54956.9(c)- One (1) Case- CAO/County Counsel

There was no reportable action.

12.2. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: Yolo County Superior Court Case No. CV-2021-1686 Alpine County v STPUD. - County Counsel

There was no reportable action.

12.3. Public Employment/Appointment - Title: County Administrative Officer- Government Code section 54957 - Assistant CAO to Personnel and Risk Management

There was no reportable action.

12.4. Public Employment/Appointment -Title: County Counsel- Government Code section 54957 - Assistant CAO to Personnel and Risk Management

There was no reportable action.

13. ADJOURNMENT

The Board adjourned to the next Regular Meeting of Tuesday, October 7, 2025, at 9:00 AM at the Alpine County Government Center,99 Water Street, Markleeville, California.

Charles Dobson
Charles Dobson (Oct 7, 2025 12:12:55 PDT)

ATTEST:

Charles Dobson, Chair, Board of Supervisors County of Alpine, State of California

Teola L. Tremayne, County Clerk & ex officio
Clerk of the Board of Supervisors
By: Miriam Andrade, Deputy County Clerk

A complete audio/video recording of this meeting is available on the County website www.alpinecountyca.gov

7.1 Approved Amended BOS Minutes 10-07-2025

Final Audit Report 2025-10-07

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"7.1 Approved Amended BOS Minutes 10-07-2025" History

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