



BOARD OF SUPERVISORS

ALPINE COUNTY
Board Chambers
County Administration Building
Markleeville, CA 96120
Telephone (530) 694-2281

MINUTES December 16, 2025

1. CALL TO ORDER REGULAR MEETING

Chair Dobson called the Regular Meeting to order at 9:03 AM with Supervisors Mecak, Griffith, Dobson, and Woodrow present. Supervisor Jim was present via teleconference.

2. OPEN SESSION - PLEDGE OF ALLEGIANCE

3. ORAL COMMUNICATION - GENERAL PUBLIC COMMENT

Director of the Alpine Outdoor Recreation Association Andy Lovell gave an update on Alpine Trails Association activities, including trail maintenance, new equipment, and new trails. Lovell also gave an update on a new disc golf course along Hot Springs Road named Terrapin Pines, with construction estimated to begin in Summer 2026. In response to Supervisor Griffith's question related to disc golf parking, Lovell stated that an application for a grant was in process to improve parking.

Alpine County resident Michelle Harvey expressed gratitude for the Bear Box program and expressed concern related to the usage of rodent poison throughout Markleeville.

Grover Hot Springs employee Jennifer Goodlow announced Grover Hot Springs had an available position for a life guard.

4. DEPARTMENT ANNOUNCEMENTS

4.1. Continued update and presentation on Eastern Alpine Fire and Rescue activities. – (Ref. 12/03/2024 and continuing quarterly the second meeting of month). – EMS/Fire Chief

Eastern Alpine EMS/Fire Chief Paul Washam presented a quarterly update on staffing, equipment, volunteer participation, training, and response statistics. Washam also shared **findings findings** from a recent UC Santa Barbara report on fire and EMS responses in rural California.

4.2. County Audit Update. – Director of Finance

Director of Finance Klaus Leitenbauer gave an update on the recent County audit and a brief explanation of a single audit. Leitenbauer explained that auditors went through several programs in multiple county departments auditing grants. Leitenbauer gave an update on the financial statement audit, including the County's books being closed, pending any audit adjustments. Leitenbauer stated that basic financial statements were drafted, which marked the County's best financial progress in 7 years. Leitenbauer also announced the upcoming preparation for the Transient Occupancy Tax (TOT)

presentation in January 2026.

Interim CEO/County Counsel Charles McKee commented on potential grant audit issues.

Public Health Officer Dr. Richard Johnson reported on communicable disease control training for first responders.

HHS Deputy Director Angela Slais expressed gratitude to Alpine County residents for donations to the holiday food and toy drives.

Undersheriff Taylor Green announced new employees and expressed gratitude to Cutthroat for hosting a holiday event for Search and Rescue. Green also announced that the department's K9 had successfully completed canine training.

County Clerk Teola Tremayne announced preparations for the June 2026 primary election; the local offices that opened; and paperwork to file opened on Friday, December 19, 2025.

Library/Museum & Archives Director Rita Lovell announced an upcoming holiday event at the library.

5. ADMINISTRATIVE ANNOUNCEMENTS

Interim CEO/County Counsel Charles McKee announced a Liberty Utilities planned power shutoff and cautioned about seasonal scams.

6. BOARD MEMBER ANNOUNCEMENTS OR REPORTS

Supervisor District 1 Charles Dobson gave no report due to time constraints.

Supervisor District 2 Evan Mecak gave no report due to time constraints.

Supervisor District 3 Irvin Jim gave no report due to time constraints.

Supervisor District 4 Terry Woodrow gave no report due to time constraints.

Supervisor District 5 David Griffith gave no report due to time constraints.

7. CONSENT AGENDA

County Clerk Teola Tremayne announced a correction to Item 7.1 and that the corrected minutes were distributed to the Board, with copies available.

Supervisor Griffith pulled Items 7.5, 7.12, and 7.17 for separate discussion.

Supervisor Woodrow commented on the spelling of acronyms in Item 7.9.

MOTION David Griffith / SECOND Terry Woodrow approving the Consent Agenda as follows:

**AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak;
MOTION PASSED.**

7.1. Regular meeting minutes of 11/18/2025, as corrected. – County Clerk

- 7.2. County Claims. – Director of Finance
- 7.3. Amended Alpine County Salary Schedule as required by California Code of Regulations (CCR) section 570.5. – Asst. CEO to Personnel and Risk
- 7.4. Update to the position allocation list to remove the Public Health Nurse (51B0 (1FTE) classification and replace it with the Outreach Nurse classification (48B) (.475 FTE). – HHS Deputy Director
- 7.5. This item was pulled for separate discussion.
- 7.6. **Contract No. CC2025-72** with Alpine County Office of Education to provide Child Abuse Prevention Services at Diamond Valley School Wellness Center for the term of July 1, 2025 – June 30, 2029, in the amount of \$123,750 per year for a not to exceed amount of \$495,000. – HHS Deputy Director
- 7.7. **Contract No. CC2025-73 Amendment No. 2 to Contract No. CC2023-55** with Data Ticket to update security requirements within the current contract for the term 11/07/2023 – 11/07/2028. – County Clerk
- 7.8. **Contract No. CC2025-74 Amendment No. 2 to Contract No. CC2024-51** with Kings View Professional Services to provide Electronic Health System support services for the term 12/1/2024 – 6/30/2027 in the amount of \$79,531.00. – Deputy Director HHS
- 7.9. **Contract No. CC2025-75 Amendment No. 2 to Contract No. CC2025-10** between Alpine County and Sierra Institute for the provision of stakeholder analysis services related to forest health, to revise the scope of work, term, fees, and maximum cost to county, for a new term ending March 31, 2026, and a total contract amount of \$44,488.40. – Community Development Director
- 7.10. **Purchase Order No. PUR2025-10** with Axon Enterprise, Inc. from 7/1/2026 to 6/30/2031 in the amount of \$75,345 for the purchase and support of new Body Worn Camera units and accessories and authorize the Sheriff to sign contract. – Sheriff
- 7.11. **Contract No. CC2025-76** with the California Department of Transportation for the purchase of a drainage easement from property owned by Alpine County and South Tahoe Public Utility District for \$2000; and authorize the Interim CEO to execute the agreement and associated deed documents. – Community Development Director
- 7.12. This item was pulled for separate discussion.
- 7.13. **Resolution No. R2025-36** authorizing the Sheriff to apply for and receive grant funding in the amount of \$38,959.00 from the **Contract No. CC2025-78** Off-Highway Vehicle Grant for Fiscal Year 2025/2026 State funding cycle and authorize Sheriff to be the County's Authorized Agent and execute grant documents. – Sheriff
- 7.14. **Resolution No. R2025-37** appointing Kimi Johnson and James C. Burton to the County Service Area (CSA#1) Board of Directors for the term commencing December 5, 2025, and ending December 7, 2029. – County Clerk

- 7.15. Statement of Vote for the November 4, 2025, Statewide Special Election, as certified by the County Clerk. – County Clerk
- 7.16. Fee waiver for the use of the Perry Walther Community Center in the amount of \$7440 by the Bear Valley Music Festival from July 9, 2026, through August 7, 2026, requiring execution of an Indemnification Agreement, evidence of insurance and a \$500 deposit. – District 4 Supervisor
- 7.17. This item was pulled for separate discussion.

ITEMS PULLED FOR SEPARATE ACTION

- 7.5. **Approve extending the 2025 Christmas Eve half day holiday to a full day holiday for County staff. – Asst. CEO to HR & Risk Management**

Supervisor Griffith voiced opposition to the item, citing that additional holidays were excessive.

In response to Supervisor Mecak's question regarding holiday negotiations, Interim CEO/County Counsel Charles McKee clarified that while holidays were included in the labor negotiated MOUs, extending holidays to unrepresented staff was a decision made by the Board.

MOTION Terry Woodrow / SECOND Charles Dobson approving extending the 2025 Christmas Eve half day holiday to a full day holiday for County staff.

AYES: Charles Dobson, Irvin Jim, Terry Woodrow;

NOs: David Griffith, Evan Mecak;

MOTION PASSED.

- 7.12. **Approve a Memorandum of Understanding (MOU) between Alpine County, California, and Douglas County, Nevada, for an interlocal contract and joint exercise of powers agreement and authorize the Alpine County Sheriff and the Board Chair to execute the agreement. – Sheriff**

Supervisor Griffith commented that the new MOU should include a clause that canceled any previous contracts, which Interim CEO/County Counsel Charles McKee confirmed that the Board could approve the MOU with this modification.

Supervisor Woodrow pointed out that titles needed to be added to the signature lines for clarity.

MOTION David Griffith / SECOND Evan Mecak approving Contract No. CC2025-77 between Alpine County, California, and Douglas County, Nevada, for an interlocal contract and joint exercise of powers agreement and authorize the Alpine County Sheriff and the Board Chair to execute the agreement, as amended.

AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak;

MOTION PASSED.

- 7.17. **Approve Out-of-State Travel for Supervisor Woodrow and Deputy Director Angela Slais to Washington D.C. for the National Association of Counties Legislative Conference from February 20-24, 2026. The total cost of attending is estimated to be \$3,200 per person and will be paid from Health & Human Services. – Deputy Director HHS**

Supervisor Griffith stated opposition to going to out-of-state conferences, citing that the Board rarely received follow-up reports that explained how County residents benefited from the conferences.

Supervisor Woodrow stated that a full report was given last year, and that the information provided was valuable.

HHS Deputy Director Angela Slais confirmed that the conferences provided critical information for advocacy on behalf of rural counties and helped shape federal policies that impacted health and human services, including legislation and resource allocation.

MOTION Irvin Jim / SECOND Evan Mecak approving Out-of-State Travel for Supervisor Woodrow & Deputy Director Angela Slais to Washington D.C. for the National Association of Counties Legislative Conference from February 20-24, 2026. The total cost of attending is estimated to be \$3,200 per person and will be paid from Health & Human Services.

AYES: Charles Dobson, Irvin Jim, Terry Woodrow, Evan Mecak;

NOs: David Griffith;

MOTION PASSED.

8. PUBLIC HEARINGS

None

9. REGULAR AGENDA – UNFINISHED BUSINESS

9.1. Request approval of a funding agreement with Alpine County Chamber of Commerce in the amount of \$65,000.00 for the term ending June 30, 2026, for the purpose of providing visitor information, business support and marketing for Alpine County. – Economic Development Director

Economic Development Director JT Chevallier gave a background on agreement funding discussions and ad hoc committee collaboration to revise the contract's scope of work. Chevallier reported that the Chamber Board dissolved this month, and an interim board was established. Chamber of Commerce Executive Director Meghan Wolff reported nominations were open for the Chamber Board until January 7, 2026, with the first public meeting on January 15, 2026.

In response to Supervisor Griffith's question related to Chamber Board dissolution, Wolff clarified a series of events that led to dissolution between November 2025 and December 2025.

Alpine County resident Michelle Harvey voiced support for the Chamber of Commerce.

President of Alta Alpina Cycling Club Bruce Eisner requested a modification in the contract under section "Continuity of Operations" to include Alta Alpina's authority to run the Death Ride.

Interim CEO/County Counsel Charles McKee suggested language to be added to the contract. Wolff clarified the Chamber agreements with Alta Alpina Club in past years, and voiced opposition related to amended language that would

include Alta Alpina.

Alpine County resident Bruce Stanford voiced support for the Death Ride organization.

Alpine County resident Bill Young made a public comment.

The Board's consensus was to amend the language of the contract to include giving the County the right, but not the obligation, to assume assets of the Chamber of Commerce.

MOTION David Griffith / SECOND Evan Mecak approving Contract No. CC2025-79 with Alpine County Chamber of Commerce in the amount of \$65,000.00 for the term ending June 30, 2026, for the purpose of providing visitor information, business support and marketing for Alpine County, as amended.

AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak;

MOTION PASSED.

10. REGULAR AGENDA – NEW BUSINESS

10.1. Update from the Alpine County First 5 Executive Director Amy Broadhurst on programs, projects and milestones relating to the Alpine County First 5 Commission. – Alpine County First 5 Commission Chair

Alpine County First Five Executive Director Amy Broadhurst gave an update on activities and projects related to the First Five strategic plan, investments, and library involvement. Broadhurst also reported on services to the residents, demographics, and project developments.

In response to Supervisor Mecak's question related to investments, Broadhurst reported that \$65,000 was paid to the Early Learning Center to support salaries and program materials.

In response to Supervisor Griffith's question related to affordability, Broadhurst explained that the mobile family resource center assisted families. Supervisor Woodrow voiced support for the mobile resource center in Bear Valley.

10.2. Continued update and presentation by USDA Forest Service regarding issues affecting Alpine County. (Ref. 04/18/2023 and continuing the second meeting of each month). – County Clerk

USDA Forest Service District Ranger Matt Zumstein gave an update on activities and projects related to the Forest Service, including a management plan MOU, Liberty Utilities activities, upcoming projects, recruitment of new Resource Advisory Committee (RAC) members, and recruitment for fire staff.

Alpine Outdoor Recreation Association member Bill Young thanked Zumstein for the Forest Service support letter of the Markleeville Disc Golf and Alpine Trails Association efforts.

10.3. Presentation and update from the Alpine Fire Safe Council representative Kris Hartnett regarding projects and funding in Alpine County. – Community Development Director

Alpine Fire Safe Council Retiring Chair Kris Hartnett gave a presentation and update on activities from the Alpine Fire Safe Council. Hartnett reported on grants received and updates on current projects. Visuals were presented on completed projects related to Upper Manzanita, Walter Gentry's property, and Supervisor Mecak's property. Hartnett stated that the Hot Springs Road project should be revisited for maintenance and for residents to contact Steve Yonker for any project request. Hartnett announced departure in December 2025 and announced replacement as Richard Burchiel.

10.4. Adopt a resolution recognizing Dayoan Rivera for fourteen years of dedicated volunteer service to the Bear Valley Library Community.

Library/Museum & Archives Director Rita Lovell read the resolution recognizing Dayoan Rivera for 14 years of service to the Bear Valley Library.

MOTION Terry Woodrow / SECOND Evan Mecak adopting Resolution No. R2025-37 recognizing Dayoan Rivera for fourteen years of dedicated volunteer service to the Bear Valley Library Community.

AYES: Charles Dobson, Irvin Jim, Terry Woodrow, David Griffith, Evan Mecak;

MOTION PASSED.

10.5. Discussion and direction to staff regarding the revised Governance Manual and Board of Supervisors Operating Rules and Procedures. – Interim CEO/County Counsel

Interim CEO/County Counsel Charles McKee reported that the committee consisted of County Clerk Teola Tremayne, Assistant CEO to HR and Risk Management Sarah Simis, and Assistant County Counsel Melissa Shaw. McKee detailed recommended changes from the committee and board member comments. The Board determined by consensus that an abstention vote affirmed a non-vote—not a vote in favor or against; the effect of the abstention caused a failed motion.

Related to Board committee assignments, Board members requested that an alternate committee member instead of the primary member attend a committee meeting should be paid. The Board also determined that National Association of Counties (NACO) meetings in California or Nevada be authorized and paid travel.

Related to the selection of the Chair and Vice Chair, the one-year requirement for the Chair remained as is, but the Vice Chair one-year requirement was removed. The Board discussed teleconferencing requirements at length and determined that Supervisors were expected to attend all Board meetings, Board committee meetings, and to participate in person whenever possible; in the event of remote participation, the video remained on unless exigent circumstances outlined in AB2449; it was also determined that Supervisors sign an acknowledgment of receipt of the Governance Manual and commitment to comply (not legally enforceable but emphasized importance). McKee will bring this item back to be adopted by a resolution.

11. ADJOURN TO ANY OF THE FOLLOWING AGENCIES FOR WHICH THE BOARD OF SUPERVISORS SITS AS OFFICERS: BOARD OF EQUALIZATION, LOCAL TRANSPORTATION COMMISSION, WATER AGENCY

None

12. CLOSED SESSION

- 12.1. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: Workers' Compensation Case No. TIBV-600247 Denver Stoner. – Assistant CEO to Personnel and Risk Management**

No reportable action was taken.

- 12.2. Public Employment/Appointment – Title: County Executive Officer – Government Code section 54957. – Assistant CEO to Personnel and Risk Management**

No reportable action was taken.

- 12.3. Public Employment/Appointment – Title: County Counsel – Government Code section 54957. – Assistant CEO to Personnel and Risk Management**

No reportable action was taken.

- 12.4. Conference with Legal Counsel – Potential Initiation of Litigation pursuant to § 54956.9(c) – One (1) Case. – Assistant County Counsel**

No reportable action was taken.

- 12.5. Conference with Legal Counsel – Potential Exposure to Litigation pursuant to § 54956.9 (d)(2) – One (1) Case. – Interim CEO/County Counsel**

No reportable action was taken.

- 12.6. Conference with Labor Negotiator – (GC § 54954.5 and 54957.6) Agency Designated Representatives: Charles McKee Interim CEO/County Counsel, Sarah Simis CEO to Personnel and Risk; Employee Organizations; Unrepresented employees. – Assistant CEO to Personnel and Risk Management**

No reportable action was taken.

13. ADJOURNMENT

The Board adjourned to the next regular meeting of January 6, 2026, at 9:00 AM at Alpine County Government Center, 99 Water Street, Markleeville, California.

ATTEST:



Teola L. Tremayne, County Clerk & ex officio
Clerk of the Board of Supervisors
By: Miriam Andrade, Deputy County Clerk

A complete audio/video recording of this meeting is available on the County website

www.alpinecountyca.gov



Charles Dobson (Jan 8, 2026 16:05:13 PST)

Charles Dobson, Chair, Board of Supervisors
County of Alpine, State of California

Board of Supervisors - Regular Meeting - Dec. 16 2025

Final Audit Report

2026-01-09

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